

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 20th March 2017.

OPEN FORUM

Due to a problem accessing the Training Centre the meeting did not start until 19.20. There were no members of the public present.

1. **Present:** Chairman Cllr P Kite and Cllrs P Beard, R Milling, H Bowling, A Davies, J Nightingale and the Clerk. Also present Jody Nightingale, Trading Standards Advice Officer, ERYC. Apologies received from Cllr C. Wakefield. JN was welcomed to his first meeting as a Councillor and everyone introduced themselves.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. JN declared a pecuniary interest in Items 9 and 10.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 13th February 2017 were confirmed as a true record and signed. RM proposed, PB seconded and the vote was unanimous. The Minutes were duly signed.
4. **Clerk Update**

The Clerk updated the Councillors regarding the following:

 - The Clerk had received a reply from Avant Homes regarding a meeting and passed this on to PK.
 - Still no news as yet regarding a Gladman appeal.
 - The bird scarer problem had been passed to ERYC and seems to have improved.
 - The Clerk is awaiting replies from East Yorkshire Motor Services regarding the 747 bus service and the Citizens Advice Bureau regarding information requested by Councillors relating to a donation.
 - A response had been sent to ERYC regarding the Infrastructure Levy and reply forwarded to Cllrs.
5. Ward Cllr Andy Burton was not present.
6. **No Cold Calling Zones**

Following some enquiries from parishioners the Clerk had invited Jody Nightingale, Trading Standards Advice Officer at ERYC to give a presentation to Cllrs. It is free to set up at the moment and there are currently 947 zones within ERYC. It is not illegal as yet to call within a 'no cold call zone' although it is hoped that this will change. It has been found that people feel more confident to send callers away where these zones are in place. It is self policing but backed by both ERYC and the Police. At least one person from each house in the proposed zone must sign to agree to it. It is already illegal for a caller to stay on a property when asked to leave. It is not generally known but Trading Standards can get money back for anyone signing anything on the doorstep if contacted within two weeks. Jody Nightingale will go and talk to any group that wishes to know more about the zones. The Cllrs thanked Jody for his presentation and noted all the information.
7. **Councillor Vacancies**

PK proposed that he contact Paul Hewitt who has previously shown an interest in becoming a Councillor. HB seconded this and all were in agreement.
8. The adoption of the Phonebox in Full Sutton for £1 was discussed, PB proposed that the Kiosk be adopted, HB seconded and all Cllrs voted in favour.

9. **Planning.** JN left the room while 17/00391/PLF was discussed.

- Full Planning Permission 17/00391/PLF: Erection of livestock building. Location: Land South West of Street Farm, Bridlington Road, Full Sutton, East Riding of Yorkshire, YO41 1HJ. Applicant: R T Nightingale & Son. The application was discussed by Cllrs, RM proposed approving with no objections, AD seconded and all agreed. Clerk to comment on the Planning portal.
- Notice of Decision 16/04304/PLF: Erection of two-storey extension to rear following demolition of existing conservatories and entrance canopy to side and front. Location: Rectory Farm, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr & Mrs Farnsworth. Planning Permission granted. Noted by Cllrs

10. **Finance.** HB proposed that payments should be approved, RM seconded and all agreed.

- 1&1 Internet Ltd – Parish Website March – Direct Debit - £23.99.
- SureVoIP – Parish Telephone March – Direct Debit - £6.00.
- C M Miles-Findlay – Total Wages March – BACS - £246.96.
- C M Miles-Findlay – Expenses Jan-March – BACS - £31.70.
- C M Miles-Findlay – Contract Payment – BACS - £100.00.
- R T Nightingale & Son – Gritting – BACS - £206.40.
- BT Payphone – Adoption – Cheque - £1.00.
- P Beard – Halloween 2017 goodies – Cheque - £10.00.
- ERYC – Hire of Speed Indicator Devices – BACS - £500.00.
- The Asset Register was reviewed, PK proposed that it be signed as a true record. It was duly signed by PK and the Clerk.
- AD proposed that Emma Fletcher be appointed again to carry out the Internal Audit. RM seconded this and all Cllrs agreed.

11. **Skirpenbeck Play Area.**

- PB has carried out a monthly inspection of the Play Area and noted some surface rust on approximately 8 chain links and Trim Trail posts that need to be removed. She also commented that the play area was very boggy. The links are safe and will be wire brushed and painted in the summer. JN suggested that he could take some earth along and remove the posts and fill the holes. PB proposed that the Cllrs accept the offer, RM seconded and all agreed. PK will meet JN to help.
- The diseased elm to the right of the path is to be removed by ERYC.
- It was noted that the repairs to the waste water treatment plant had been completed.

12. **Highways and Footways.**

- The Clerk has still not had a reply from ERYC as to why Speed Indicator Devices purchased by the PC would not be allowed to be secured to the ERYC lamp posts. Clerk to ask Andy Burton to chase this up.
- PK to go on the walkabout with ERYC on 22nd May.
- PB mentioned that the speed sign outside Central Farm needed replacing. PK to pick this up on the Walkabout.

13. **Questions from Councillors.**

JN mentioned that the hedge is overgrown (encroaching on the road) on the left coming out of Full Sutton towards the A166. The Clerk to write to the owner of the property and ask for it to be cut back.

PB asked if a notice can be put on the village facebook site regarding the Easter Disco and an Easter bonnet/hat competition. PB/RM to buy eggs, prizes etc and Clerk to organise snacks.

14. **Transport champion**

PB to attend the ERYC Transport meeting on Friday 24th March, Transport Champion to be decided at the AGM.

15. Councillor Courses

HB, JN, PB and RM are interested in attending courses, Clerk will forward dates when they are published.

16. Defibrillator - Skirpenbeck

Due to the Skirpenbeck Phonebox still being listed BT need to carry out a full consultation with ERYC which will take 90 days, then if consent is given the Parish Council will need to contact ERYC to confirm it's intended use in case extra planning consent is required. HB proposed that the Clerk contact BT to start the process, PB seconded and all agreed. Clerk to inform Simon Barnes of progress so far.

17. The Summer Fete was discussed, PK to ask at the next meeting with the Governor if the green in Full Sutton can be used, to be discussed again at the next meeting.

18. Administration Matters.

- Correspondence received. The Clerk had passed on all correspondence by email. The Clerk had been asked by a parishioner to notify the Cllrs of the problem of stones and mud on the road near Manor Farm/Church. PB to keep an eye on it and report back to Clerk.

PK notified the Cllrs about the change in the Annual Governance Arrangements for the next financial year in which Cllrs will have more responsibility as the external audit will no longer be required.

PK mentioned the Community Infrastructure Levy monies for Godwin Vale in Skirpenbeck Parish near Stamford Bridge and asked for more ideas for projects by the next meeting to be put forward to Lea Anne Wright, the Commuted Sums Officer.

- AD to provide JN with an email address. PB and HB to contact AD for technical help with emails.
- HMP Full Sutton. The next meeting with the Governor is on Tuesday 4th April 2017. The Clerk mentioned that lots of hedges/trees had been cut down in the woods to the side of her house (removing privacy and shelter) with no consultation with the residents. PK to ask what if anything is to be done to rectify the situation. PK to also mention that the Training Centre was locked for the meeting tonight and ask if it would be possible to hold a table top sale at the Training Centre. AD requested more permanent occupation arrangements by the PC of the Training Centre be put on the prison meeting agenda.
- Parish Pump. Deadline for next issue will be 15th May.
- Personnel. No items to discuss.

19. Date and Venue of next meeting.

The next meeting will be held on Monday 24th April at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton.

The meeting closed at 20.58pm.

Signed.....Chairman Date.....

Signed..... Clerk Date.....