

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 18th September 2017.

OPEN FORUM

There was 1 member of the public present. Also in attendance was Richard Clarke, Chairman of Stamford Bridge Parish Council. The Chairman invited the attendees to speak. The main points are summarised below:

- Stamford Bridge Parish Council have employed Planning Consultant, Andrew Towleron to support ERYC in defence of the decision not to grant Planning Permission to Gladman Developments on their proposal for a further 210 dwellings. The Public Inquiry has been set for 5-13 December 2017. An alternative site suggested in Catton had been turned down as three quarters of the site could not be developed due to Historical significance.
- The resident asked if the PC could find out who had put in FOI requests in relation to the Prison Application and if they had received any replies. A Stamford Bridge resident had sent a lengthy complaint to ERYC which had been responded to but he was continuing with his complaint.

The meeting started at 7.12pm.

1. **Present:** Chairman Cllr P Kite and Cllrs P Beard, R Milling, C Wakefield, A Davies, H Bowling and the Clerk. Apologies Cllr J Nightingale.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. All Cllrs had an interest in Item 6.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. Dispensation granted.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 17th July 2017 were confirmed as a true record. CW proposed, PB seconded and the vote was unanimous. The Minutes were duly signed.

The meeting was suspended at 7.20pm for PK to read the notes from the public session of the extraordinary meeting held on the 14th August which was inquorate. AD proposed, CW seconded and all agreed. There were 7 members of the public present. The Vice Chairman invited the public to speak. CW and JN present. The main points are summarised below:

- A new resident to Skirpenbeck expressed concern about the state of the land to the right of the entrance path to the Play Area. Clerk to contact ERYC.
- Some residents raised concerns over the number of prisoners proposed for the new Prison. The number of visitors and the extra traffic they will generate will place a huge strain on the already saturated road network. Complaints of cars speeding out of the prison entrance causing near accidents.
- Legal entitlement for visits is 3 per month and there can be as many as 5. There can be 3 adults and up to 4 children at every visit.
- There is already a problem with lorries going to the industrial estate.
- It will affect everyone in the area.
- Where will the work be for the prisoners allowed out on day release?
- Could a professional traffic survey be done by the Parish Council?

- Could the Parish Council produce a template letter for residents to adapt and send in to ERYC?

The Vice Chairman had thanked the Parishioners for attending. The meeting resumed at 7.32pm.

4. The Minutes of the Personnel Committee meeting held on Monday 17th July 2017 were noted.

5. Ward Councillor Andy Burton was not present.

6. **Planning.**

- Appeal Case No: 17/00041/REFUSE – Erection of 210 residential dwellings. Location: land northwest of The Lodge, Burtonfields Hall, Roman Road, Stamford Bridge. Appellant: Gladman Developments Ltd. Discussed in Open Forum, Clerk to pursue a meeting with Gladman Developments.
- Notification of Decision 17/01849/PLF: Erection of dwelling. Location: Land north of 5 St Edmunds, Stamford Bridge, YO41 1PW. Applicant: Mr John Edwards. Application refused. This was the first the Parish Council had heard of this application as it had been sent to Stamford Bridge Parish Council. Clerk to write to SBPC and ask that all Planning matters relating to Skirpenbeck be forwarded to FS&SPC, Clerk to also contact ERYC to notify them of the error.
- Full Planning Permission 17/02519/PLF: Erection of two storey extension to side following demolition of existing extension, single storey link extension to existing detached outbuilding to rear including construction of 2 dormer windows and installation of 3 roof-lights, single storey link extension to outbuilding at side following demolition of existing link, construction of hipped roof to replace gable roof to front, construction of 3 dormer windows to rear of dwelling, and demolition of existing single storey extension to rear (revised scheme of 16/02421/PLF). Location: Skirpenbeck Grange, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr S Barnes. CW proposed that the PC support the application, PB seconded and all agreed. Clerk to comment on the Portal.
- The PC is awaiting the Full Planning Application for the new Prison. Nothing more can be done until it arrives. Clerk to investigate the possibility of the PC commissioning an Independent Strategic Transport Assessment. AD proposed, RM seconded and all agreed. Clerk to liaise with PK. AD proposed that a newsletter be drafted with a summary of where things stand at present, HB seconded and all agreed. Clerk to send draft to Councillors for comment.
- Projects for Commuted Sums were discussed:
Footpath/Cycle Lane along the A166 to Stamford Bridge.
A community facility.
Purchase the Play Area.
The land to the side of the path to the Play Area could be utilised.
Outdoor fitness equipment for the Play Area.
Clerk to contact Lee Anne Wright again and invite her to a meeting.

7. **Finance.** RM proposed that the following payments should be approved, PB seconded and all agreed.

- 1&1 Internet Ltd – Parish Website August – Direct Debit - £23.99
- 1&1 Internet Ltd – Parish Website September – Direct Debit - £23.99
- SureVoIP – Parish Telephone August – Direct Debit - £6.00
- SureVoIP – Parish Telephone September – Direct Debit - £6.00
- Wages August/September
- Dave Lee – Parish Paths cut – BACS - £288.36
- Trevor Lee – Play Area cut – BACS - £192.00
- ERYC – Play Area Lease – BACS - £252.00
- Bank Statement.

8. Councillor Vacancies

The Clerk had received a request for information from an interested party, Clerk to reply and ask him to contact PK.

9. Clerk Update

- The external Audit had been completed and is all fine.
- Aon has ceased its involvement in Local Council Insurance market. BHIB Ltd has been recommended by NALC to provide tailor made support to Local Councils.

10. Community Emergency Plan

Stamford Bridge PC and Fangfoss with Bolton PC have Emergency Plans, Clerk to look at these and also research Neighbourhood Watch schemes.

11. Skirpenbeck Play Area.

- PB had carried out the monthly inspection of the Play Area and noted that things were much the same. The grass had been cut. The posts still need removing, JN and PK to liaise. Some apples and pears still available. The Clerk advised the Councillors that the Yearly inspection by Rospa was booked for sometime in September.

12. Highways and Footways.

- RM & PB had received complaints that the path to the Church in Full Sutton was very slippery and the hedges were very overgrown. Clerk to write to owner of property next to the path to request the hedges be cut back. Clerk to contact the Church Warden about the path as it is unclear who owns it. The Cllrs had received a number of complaints regarding overgrown hedges, Clerk to write to property owners and also put a reminder in the Parish Pump.
- PB mentioned that Lesley Whitehead (Countryside Access officer) was leaving her post with ERYC. Clerk to contact Lesley to find out who will be taking over her position and also ask that the footpaths be cut 3 times per year.
- Due to the 120 new houses being built on the Avant development ERYC to be approached with regard to putting a footway alongside the A166 at 31 Main Street in Stamford Bridge where there is none at present.
- The ERYC Local Access Forum and ERYC Rural Strategy both support sustainable development which is useful for encouraging the provision of footways and footpaths.

13. Telephone Box, Skirpenbeck.

- HB has cleaned the phonebox and is looking for someone to bring it back to its former glory. HB to put a notice in the box informing of the change of ownership.

14. Telephone Box, Full Sutton

- A letter was received from the landowner suggesting a nominal rent of £1 per year. RM proposed that this be accepted, HB seconded and all agreed.

15. Questions from Councillors.

PB asked if there would be a Parish Council Halloween Disco this year. All agreed that it should be held on Tuesday 31/10/17 from 5pm till 7pm. Clerk to book the Training Centre and advertise in the Parish Pump and on Facebook. Agenda item for next meeting.

16. Administration Matters.

- Correspondence received. The Clerk had passed on all correspondence by email. Aldbrough Parish Council had emailed regarding the planning process and asked whether the Parish Council felt that its comments were listened to. Clerk to email Aldbrough PC to find out more information. ERYC had written to advise that the road past Rose Cottage into Skirpenbeck was to be renamed and asked for suggestions. After

some discussion 'Middle Lane' was settled on as this is how most people refer to the lane. RM proposed, HB seconded and all agreed. Clerk to let ERYC know. Clerk to also ask if the lane leading to Full Sutton from the A166 is named.

- PK had attended the ERNLLCA AGM of the East Riding West District Committee on 19th July 2017.
- AD to provide JN with an email address. PB and HB to contact AD for technical help with emails.
- HMP Full Sutton. The next meeting was scheduled for the 10th October, RM and CW unable to make this, PK to rearrange.
- Parish Pump. Clerk to write an article including cutting of hedges, advertising Halloween disco and asking for a Handyman to work on the telephone boxes.
- Personnel. Time sheets signed.

17. Date and Venue of next meeting.

The next meeting is to be on Monday 16th October at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 20.52pm.

Signed.....Chairman

Date.....

Signed.....Clerk

Date.....