

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 16th October 2017.

OPEN FORUM

There was 1 member of the public present. The resident was there to talk about a Planning Application and answer any questions that arose. CW stated that he had visited the site of the proposed development and had no concerns. The resident had received two letters of support from neighbours. The resident stated that he was hoping to oversee the development himself.

The meeting started at 7.10pm.

1. **Present:** Chairman Cllr P Kite and Cllrs P Beard, R Milling, C Wakefield, A Davies, H Bowling and the Clerk. Apologies Cllr J Nightingale.

2. Code of Conduct.

- To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
- To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.

3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 18th September 2017 were confirmed as a true record. RM proposed, PB seconded and the vote was unanimous. The Minutes were duly signed.

4. Ward Councillor Andy Burton was not present.

5. Councillor Vacancy.

The Clerk had forwarded PK's details to the prospective candidate. Clerk to forward candidate's contact details to PK.

6. Clerk Update.

The Clerk updated the Councillors on the following:

- Lee Anne Wright will attend a meeting when the Commuted Sums start coming in, this won't be until 25% of the properties are occupied.
- The Clerk had negotiated a new deal for the Website which is £12.99 + VAT per month for the length of the contract.
- The Newsletter was ready, the Clerk asked when it was likely to be delivered. PB to deliver Skirpenbeck, RM and CW to deliver Full Sutton. Clerk to photocopy and drop into RM.
- The Clerk had sent all Councillors information regarding an Emergency Plan and Neighbourhood Watch Scheme. To be put on Agenda for next meeting.
- The Clerk had contacted ERYC regarding a footway that is needed alongside the A166 at 31 Main Street in Stamford Bridge. To be put on next Agenda.
- The Clerk had contacted PK regarding the Independent Strategic Transport Assessment, PK had contacted a local company and is in talks regarding exactly what is needed. To be put on next Agenda.

7. Planning.

- Appeal Case No: 17/00041/REFUSE – Erection of 210 residential dwellings. Location: land northwest of The Lodge, Burtonfields Hall, Roman Road, Stamford Bridge. Appellant: Gladman Developments Ltd. Appeal Withdrawn.

Clerk to contact Ward Cllr Andy Burton and ERYC to ascertain why the appeal was withdrawn. There will not now be a public enquiry. Clerk to contact Gladman Developments Ltd to arrange a meeting.

- Full Planning Permission: 17/03206/PLF – Erection of 4 detached dwellings, external and internal alterations to allow conversion of detached garage to dwelling with associated access, parking and landscaping following demolition of existing dwelling. Location: The Paddocks, Hatkill Lane, Full Sutton, YO41 1HW. Applicant: Mr Peter Metcalfe.

The Cllrs discussed the application. AD expressed a concern that the development could receive permission then the land be sold and a developer could seek permission for more houses. CW proposed that the PC support the development, HB seconded and all agreed. Clerk to comment on the Planning Portal.

- Full Planning Permission: 17/03312/PLF – Erection summer house to rear. Location: 14 Halifax Close, Full Sutton, YO41 1NU. Applicant: Joseph Scott.

The Cllrs discussed the application, RM proposed that it was supported by the PC, CW seconded and all agreed. Clerk to comment on the Planning Portal.

- Clerk to contact Avant Developments to arrange a meeting. Clerk to develop a Newsletter to be given to all new homeowners at the development.

8. **Finance.** PB proposed that the following payments should be approved, AD seconded and all agreed.

- 1&1 Internet Ltd – Parish Website October – Direct Debit - £23.99
- SureVoIP – Parish Telephone October – Direct Debit - £6.00
- Wages October
- St Mary's Full Sutton – Donation – BACS - £200.00
- St Mary's Skirpenbeck – Donation – BACS - £200.00
- Playsafety Ltd – Skirpenbeck Play Area Inspection – BACS - £79.80
- Dave Lee – Parish Paths cut – BACS - £288.36
- Accounts to September 2017. Noted
- Bank Statement. The Clerk had not received the Bank Statement.
- Budget 2018/19.

The Budget for 2018/19 was discussed. Next year is a little uncertain due to the new development in Skirpenbeck (Godwin Vale) and the development of the new Prison. The Severe Weather grant ended last year and the Transparency grant ends this year. Parish Paths maintenance will be taken over by ERYC next year. PK proposed that the PC needs to hold a year's Precept in reserve, AD seconded and all agreed.

9. **Council Owned Land Fronting Main Street, Skirpenbeck (near the Play Area).**

ERYC had contacted the Clerk to ask if the PC would be interested in adding this piece of land to the current lease agreement. The Cllrs discussed this and asked the Clerk to contact ERYC and ask for more details: how much will it cost and will it be added to the existing lease or will there be a separate agreement; could the PC buy it outright; would ERYC clear it and leave it in a usable state; what would the PC be allowed to use it for e.g. could a sports pavilion be built to make more use of the area?

10. **Skirpenbeck Play Area.**

- PB had carried out the monthly inspection of the Play Area and noted that things were much the same. There were lots of leaves on the ground and the ground was very wet. The posts still need removing, PK had arranged to meet with JN to deal with this but JN did not turn up. The work still has not been done.

- The Clerk had forwarded the yearly Inspection Report to Cllrs. There were a few minor repairs, PK to tighten bolt and PB to oversee repairs to damage to the surfaces underneath the equipment. Clerk to source quotes for repair.

11. Highways and Footways.

- The road leading from the A166 to the junction in Full Sutton is confirmed as Hatkill Lane.

12. Telephone Box, Skirpenbeck.

- HB had obtained a quote for stripping down, replacing windows and repainting the phone box. At a daily rate of £160 for 3 and a half days work, this would come to approximately £700. AD suggested that the quote should be a total amount not a daily rate. HB to ask for this and for a quote for a second box. AD to pass on HB's details to a contact for another quote. Clerk has advertised in the Parish Pump and the Newsletter to ask if anyone would like to take the project on. HB to put a Notice up in the box to state that it now belongs to the PC.

13. Telephone Box, Full Sutton

- Quotes being sought to repaint box.

14. Town and Parish Name Banks.

Cllrs to come up with suggestions for the next meeting.

15. Halloween Disco.

PB suggested a budget of £50 for party bags, drinks and goodies. CW seconded and all agreed.

16. Community Safety Partnership survey 2017.

After discussion the Cllrs decided there was no need to complete the survey.

17. Questions from Councillors.

There were no questions.

18. Administration Matters.

- Correspondence received. The Clerk had passed on all correspondence by email. PK had received notification that the Industrial Estate review was still being pursued by Bishop Wilton PC. The PC had received a request for help with a petition for a bypass for Stamford Bridge, Clerk to email and suggest it be done online and the PC will then advertise it. Clerk to send apologies for the Western Parishes Liaison meeting at the end of the month as no one can attend.
- AD to provide JN with an email address. PB and HB to contact AD for technical help with emails.
- HMP Full Sutton. The next meeting is scheduled for the 1st November, RM and CW and PK to attend.
- Parish Pump. CW to write an article regarding dogs (barking and cleaning up). Clerk to advertise Christmas Party.
- Personnel. Time sheets signed.

19. Date and Venue of next meeting.

The next meeting is to be on Monday 19th November at 7.00pm in the Training Unit at HMP Full Sutton. Christmas Party to be put on the Agenda, date to be 10th December 5pm to 7pm. The meeting closed at 20.58pm.

Signed.....Chairman	Date.....
Signed.....Clerk	Date.....