

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

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The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 20<sup>th</sup> November 2017.

## **OPEN FORUM**

There were 2 members of the public present and Richard Clarke, Chairman of Stamford Bridge Parish Council. A complaint had been submitted to the Ombudsman regarding the Prison Application Planning process (including the Transport Assessment), results are expected within the next four weeks. A resident mentioned that he understood when the original prison was built groundworks had been done on the second plot without planning permission. Clerk to investigate further. RC informed the Councillors that SBPC were in the process of producing an information booklet containing details about all the facilities/services available in Stamford Bridge, this will be given to the new residents of the estates currently being built. RC asked if FSSPC would like to add anything, Clerk to put on Agenda for next meeting. A petition is ongoing for a bypass for Stamford Bridge, Government funding could be available. The petition hasn't been put online yet due to ERYC having a two month time limit, other options are being researched. FSSPC will discuss further when the petition goes online. RC stated that SBPC were not in favour of a bypass.

The meeting started at 7.20pm.

1. **Present:** Chairman Cllr P Kite and Cllrs P Beard, R Milling, C Wakefield, A Davies, H Bowling, J Nightingale and the Clerk. There were no apologies.
2. **Code of Conduct.**
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. All Councillors declared an interest in Item 7, discuss and decide Precept for 2018/19.
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. Dispensations were granted to all Councillors.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 16<sup>th</sup> October 2017 were confirmed as a true record. CW proposed, PB seconded and the vote was unanimous. The Minutes were duly signed.
4. Ward Councillor Andy Burton was not present.
5. **Councillor Vacancy.**

There were no applicants for the vacancy.
6. **Clerk Update.**

The Clerk updated the Councillors on the following, more updates to be covered as the Agenda progresses:

  - No news as yet regarding the land at the entrance to the play area.
  - The Clerk had contacted Rospa for a list of approved contractors to carry out minor repairs to the ground at the Play Area.
  - No response to the second email regarding the requested footpath outside 31-35 Main Street, Stamford Bridge.
7. **Planning.**
  - Full Planning Permission 17/03020/PLF: Conversion of agricultural barns to form 2 dwellings and the demolition of agricultural buildings and erection of 7 dwellings and

carports. Location: Land to the west of Poplar Farm, Hatkill Lane, Full Sutton, YO41 1HR. Applicant: Mrs M D Smithson. Deadline: 24/11/2017

The Cllrs discussed the application and all agreed that the Plans looked good and the development would be an asset to the village. JN proposed the PC support the application, AD seconded and all agreed. Clerk to comment on Planning Portal.

- Notice of Decision: Full Planning Permission 17/02519/PLF: Erection of two storey extension to side following demolition of existing extension, single storey link extension to existing detached outbuilding to rear including construction of 2 dormer windows and installation of 3 roof lights, single storey link extension to outbuilding at side following demolition of existing link, construction of hipped roof to replace gable roof to front, construction of 3 dormer windows to rear of dwelling, and demolition of existing single storey extension to rear (revised scheme of 16/02421/PLF). Location: Skirpenbeck Grange, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr S Barnes. It was noted that permission had been granted.
  - **Gladman meeting.** After some discussion AD proposed that the Clerk write to Gladman and ask for a meeting if and when Gladman decide to put in another application as the PC would like to be involved earlier in the process next time. RM seconded and all agreed.
8. **Finance.** RM proposed that the following payments should be approved, CW seconded and all agreed.
- 1&1 Internet Ltd – Parish Website November – Direct Debit - £15.59
  - SureVoIP – Parish Telephone November – Direct Debit - £6.00
  - Wages November
  - Data Protection Registration – Direct Debit form signed - £35.00
  - Trevor Lee – Skirpenbeck Play Area cut – BACS - £135.00
  - The Royal British Legion – Donation for Wreath – Cheque - £25.00
  - The Bank Statements were signed.
  - Precept 2018/19.
- The Precept for 2018/19 was discussed. Next year is a little uncertain due to the new development in Skirpenbeck (Godwin Vale). AD proposed the Precept should increase incrementally as the new houses are built (half in 2018/19 and half in 2019/2020). CW seconded this proposal and all agreed. The Clerk to present a figure for approval at the next meeting.
9. **Godwin Vale Development**
- A proposed Agenda has been sent to Avant developments. Points to be discussed are – building programme, welcome letter, placement of noticeboard, play area equipment and maintenance, changes to the 106 or submitted plans, access to the riverside footpath, support for a path outside 31-35 Main Street, an information board for SSI.
  - When the Clerk has dates for a meeting the Cllrs will decide who will attend. Nominated are PK, PB, HB and JN.
  - Community street party for Godwin Vale will be discussed in the spring.
10. **Skirpenbeck Play Area.**
- PB had carried out the monthly inspection of the Play Area and noted that things were much the same. She noted that the ground was very wet. Clerk to contact Rospa to determine which bolt is loose.
  - Stumps to be removed and turf put in place this month.

#### **11. Highways and Footways.**

- The Clerk mentioned the speed signs email forwarded and Councillors thought they were a very good idea. Clerk to contact LeaAnne Wright and ask whether the PC could pay for the speed signs using Commuted Sums monies from Godwin Vale. Clerk to also ask ERYC if the PC could place them in the village.
- Cllrs were satisfied that the Taskforce had completed the list from the walkabout earlier in the year. PK asked the Clerk to follow up on the item regarding Pond Cottage boundary and request a plan.
- There have been complaints that the lay-by on the west exit from Skirpenbeck is very rutted and is mostly pot holes. Clerk to contact ERYC and request that this be made into an official passing place. Clerk to also request a passing place on the east exit from the village towards Bugthorpe.

#### **12. School Bus Stop, Full Sutton.**

AD proposed that the PC support any improvement, RM seconded and all agreed.

#### **13. Cycle Path, A166.**

PK thanked Colin Clarke for passing on the information regarding the availability of national grants and proposed that this should be passed on to the Footpaths Committee to take forward, HB seconded and all agreed.

#### **14. Telephone Boxes, Skirpenbeck & Full Sutton.**

- AD proposed a budget of £100 to for the cleaning of the box in Full Sutton, HB seconded and all agreed.
- HB proposed that as soon as the Full Sutton box is cleaned, both boxes should be inspected so an estimate can be provided for the repainting of both boxes. She requested a budget of £100 for the inspections. PB seconded and all agreed.
- Clerk to email Dave King (Clerk to SBPC) to see if he has any contacts, notice to be placed in Stamford Bridge Post Office.

CW left the meeting at 8.21.

#### **15. Transport Assessment.**

Initial quotes have been in the region of £1500-£2000. There was some discussion, Cllrs stated that it was a lot of money to spend with no guarantee of the outcome. AD proposed to suspend the meeting to allow a member of the public to speak, RM seconded and all agreed. The member of the public stated that he should be hearing from the Ombudsman within the next 4 weeks. AD proposed to restart the meeting RM seconded and all agreed. AD stated that a Consultants report could be a valuable asset and proposed that it is put on the next Agenda to be discussed after the Ombudsman's reply to the complaint is received. RM seconded and all agreed. PK to write back to the Consultants, thank them for the information and quotes and inform them that it will need further discussions and a decision on appointment will be made when the new information is available..

#### **16. Town and Parish Name Banks.**

PK suggested a number of names and asked Cllrs to come up with more suggestions for the next meeting.

#### **17. Christmas Party.**

The Christmas party has been booked for the 10<sup>th</sup> December 5.00pm to 7.00pm at the Training Centre. It has been advertised in the Parish Pump. RM proposed a budget of £100, PB seconded and all agreed.

#### **18. Emergency Plan & Neighbourhood Watch.**

Deferred to next meeting.

**19. Questions from Councillors.**

There were no questions.

**20. Administration Matters.**

- Correspondence received (list attached). The Clerk had passed on all correspondence by email.
- Estimate of rough sleepers. If Clerk does not hear any different from Cllrs then she will report 0 rough sleepers.
- AD to provide JN with an email address. PB and HB to contact AD for technical help with emails.
- HMP Full Sutton. PK had emailed the notes of the liaison meeting.
- Parish Pump. CW to write an article regarding dogs (barking and cleaning up).
- Personnel. Time sheet to be signed at the next meeting.

**21. Date and Venue of next meeting.**

The next meeting is to be on Monday 18<sup>th</sup> December at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 20.50pm.

Signed.....Chairman

Date.....

Signed.....Clerk

Date.....