

Bank reconciliation – pro forma

Name of smaller authority: FULL SUTTON & SKIRPENBECK PARISH COUNCIL

County area (local councils and parish meetings only): LEAST RIDING OF YORKSHIRE COUNCIL

Financial year ending 31 March 2018

Prepared by CLAIRE FINDLAY CLERK/RFO (Name and role)

Date 14/4/18

Balance per bank statements as at 31 March 2018:

COMMUNITY ACCOUNT
SAVINGS ACCOUNT

	£	£
	7323.76	
	<u>3989.67</u>	
		11313.43

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

1+1 INTERNET D/D

(15.59)

(15.59)

Add: any un-banked cash at 31 March 2018

Net balances as at 31 March 2018 (Box 8)

11,297.84

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

11 087.41

Add: Receipts in the year

10 167.26

Less: Payments in the year

(9 956.83)

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

11 297.84

(See [example](#) for guidance if required)