

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 10th January 2018

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 15th January 2018.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 18th December 2017.
4. To elect a Vice Chairman (due to the resignation of CW).
5. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
6. To discuss the Councillor Vacancy and decide on co-option (if any applications are received).
7. Clerk Update.
8. Planning:
 - a. Full Planning Permission 17/04099/PLF: Erection of a single storey and two storey extension to side. Location: High Grange Farm, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr Mark Wood. Deadline: 4/1/18 extension applied for.
 - b. To discuss and decide giving the Clerk devolved authority to make decisions on planning applications when necessary.
9. Finance. To authorise the payment of the following accounts.
 - a. 1&1 Internet Ltd – Parish Website January – Direct Debit - £15.59
 - b. SureVoIP – Parish Telephone January – Direct Debit - £6.00
 - c. Wages January
 - d. Accounts to December.
 - e. Bank Statement.
10. Skirpenbeck Play Area.
11. Highways and Footways.
 - a. Speeding
 - b. Taskforce – Hedge at Pond Cottage.
12. Transport Assessment.
13. To discuss and decide the adoption of an Emergency Plan .

14. Questions from Councillors.

15. Administration Matters.

- a. To note the list of correspondence received (attached).
- b. To receive a report from the Parish Paths Committee.
- c. HMP Full Sutton.
- d. To discuss an entry for the next issue of the Parish Pump.
- e. Personnel Matters.

16. To confirm the date of the next PC meeting as Monday 19th February 2018 and to receive any items from members for inclusion on the Agenda for that meeting.