

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 11th April 2018

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 16th April 2018.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 19th March 2018.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. To discuss the Councillor Vacancy and decide on co-option.
6. Clerk Update.
7. Planning:
 - a. Notice of Decision 18/00404/PLF: Erection of an additional livestock building. Location: Land south west of Street Farm, Bridlington Road, Full Sutton, YO41 1HJ. Applicant: R T Nightingale and Son.
 - b. Invitation to Town and Parish Liaison meetings.
 - c. To discuss the email regarding Skirpenbeck Grange.
8. Finance. To authorise the payment of the following accounts.
 - a. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - b. SureVoIP – Parish Telephone – Direct Debit - £6.00
 - c. Wages
 - d. ERNLLCA – Membership – Direct Payment - £295.73
 - e. Bank Statement.
 - f. End of Year accounts.
9. Skirpenbeck Play Area.
10. Highways and Footways.
11. Update regarding Telephone Boxes.
12. To discuss and agree adopting the latest Financial Regulations/Risk Assessment provided by ERNLLCA.
13. To discuss and decide adopting the ERYC updated Code of Conduct.
14. Transport Assessment.
15. To discuss and decide a response regarding the Code of Conduct Review.
16. Questions from Councillors.
17. Administration Matters.
 - a. To note the list of correspondence received (attached).
 - b. To discuss and complete the Town and Parish Council Communication Survey and decide on a response to John Whittle.
 - c. HMP Full Sutton.
 - d. To discuss an entry for the next issue of the Parish Pump.
 - e. Personnel Matters. To discuss and agree recommendations made by the Personnel Committee. Timesheet to be signed.
18. To confirm the date of the next PC meeting, AGM and Parish meeting as Monday 21st May 2018 and to receive any items from members for inclusion on the Agenda for that meeting.