

## **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Wednesday 16<sup>th</sup> May 2018

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 21<sup>st</sup> May 2018.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

### **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 16<sup>th</sup> April 2018.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. Clerk Update.
6. Parish Councillor Vacancy.
7. Planning:
  - a. Full Planning Permission 18/01437/PLF: Proposal: Continued use of agricultural buildings for agricultural contracting and plant hire. Location: 1 Bleach Farm Cottages, Roman Road, Stamford Bridge, YO41 1SA. Applicant: Mr John Sellers.
8. Finance. To authorise the payment of the following accounts.
  - a. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
  - b. SureVoIP – Parish Telephone – Direct Debit - £6.00
  - c. Wages – to note the 2018 salary agreement.
  - d. Clerk Expenses – Direct Payment £25.47
  - e. Emma Fletcher – Internal Audit 2017/18 - £177.00
  - f. Precept received £4000.00
  - g. To note and sign the Bank Statement.
9. Skirpenbeck Play Area.
10. Highways and Footways.
  - a. Skirpenbeck drainage.
  - b. Skirpenbeck laybys.
  - c. A166 road closure westbound from 21 May for 5 weeks between 7pm and 6am.
11. Update regarding Telephone Boxes.
12. To discuss and agree adopting the latest Financial Regulations/Risk Assessment provided by ERNLLCA.
13. To discuss and approve the Data Audit. To discuss and adopt the Data Protection Policy, Privacy Notices and Consent Form.
14. Questions from Councillors.
15. Administration Matters.
  - a. To note the list of correspondence received (attached).
  - b. HMP Full Sutton.
  - c. To discuss and approve the Risk Assessment.
  - d. To discuss an entry for the next issue of the Parish Pump.
  - e. IT Items.
  - f. Personnel Matters.  
Timesheet to be signed.
16. To confirm the date of the next PC meeting as Monday 18<sup>th</sup> June 2018 and to receive any items from members for inclusion on the Agenda for that meeting.

Correspondence List for May meeting. Items in Bold are on the Agenda.

Rural Vulnerability Service - Rural Broadband - April 2018

Helen Anderson - April newsletter – Pocklington

Helen Anderson - April newsletter – Market Weighton

Next Meeting of East Yorkshire Local Councils Network

ERVAS E-Bulletin 11th April 2018

\*Exercise\* Exercise Rota Power Outage Information 8am-11am \*Exercise\*

\*Exercise\* Exercise Rota Power Outage Information 11am-2pm \*Exercise\*

Exercise Exercise Exercise – Update

Exercise Exercise Exercise - list of closed schools

INVITATION: Rural Housing Seminar

\*Exercise\* Exercise Rota Power Outage Information 8am-11am \*Exercise\*

Exercise Exercise Exercise - list of closed schools

Exercise Exercise Exercise - rest centres request

Exercise Exercise Exercise - END -

Re: Fw: Skirpenbeck Grange

Emergency Planning - Exercise Rota Feedback

Weekly Email News Digest - Monday, 16 April, 2018

Jenny Myers - Re: Council Owned Land Fronting Main Street, Skirpenbeck

ERNLLCA - Consultation: unauthorised developments and encampments

Andrew Addison - Re: Flooding and Potholes in Skirpenbeck

Rural Housing Spotlight

Parish Transport Champions Meeting - North West Zone 17th April 2018

Query and Issue to be raised at next PC meeting

Nicki Salvidge - Planning meeting

X2Connect - Red Telephone Box

ERVAS E-Bulletin 18th April 2018

Briefing Note - Service Changes

Re: Query and Issue to be raised at next PC meeting

Woldgate School 9W Service

East Yorkshire Local Councils Network Meeting

EYLCN - Minutes of last meeting.

Re: Query and Issue to be raised at next PC meeting

ERNLLCA - National Survey

ERNLLCA - 2018.2019 pay award

Mathew Buckley - Fw: GDPR Parish/Town Council Update

PTC - Mayor Making - Pocklington Town Council

David Woodmansey - ASB Six Month Statistics - Full Sutton & Skirpenbeck

ERVAS E-Bulletin 25th April 2018

Paul Bellotti - Fw: Query and Issue to be raised at next PC meeting

New National Rural Crime Survey launched

FW: Post Office Scam Initiative

Paula Parker - Fw: Skirpenbeck - Update

Calor Rural Community Fund - What's your project?

Bugthorpe School - School bus

Parish Transport Champions North West Zone - Lead PTC

Parish Transport Champions North West Zone - ERTTP Meeting 8th May 2018

FW: Information for Newsletters

FW: Draft National Planning Policy Framework

ERNLLCA - GDPR - Good News

REMINDER - Rural Housing Seminar

Laura Smith - Re: Fw: Skirpenbeck - Update

Parish Council Liaison Meetings Invitation Letter

Works on A166 and in Wetwang

A166 Garrowby Hill night time closure

ERVAS E-Bulletin 3rd May 2018

Laura Smith - Re: Fw: Skirpenbeck - Update

Fields in Trust - Find out how we're protecting, supporting and championing Green Spaces for Good

ERNLLCA - NALC Survey

Fly the Red Ensign for Merchant Navy Day, 3rd September 2018

ERNLLCA - Events on in your area

GRANT OPPORTUNITY - Neighbourhood Planning Grants and Support Programme 2018-2022

GRANT OPPORTUNITY - Big Lottery Fund - Reaching Communities England

Further update on GDPR and Data Protection Bill

Planning Consultation for 18/01437/PLF: 1 Bleach Farm Cottages, Roman Road, Stamford Bridge, YO41 1SA

Joanne Larkin - 9W

Helen Anderson - May newsletter Pocklington

Helen Anderson - May newsletter Market Weighton

Re: Avant Housing Siteq

YORSwitch - A chance to win a year's free energy with YORSwitch and iChoosr

ERVAS E-Bulletin 16th May 2018