

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Thursday 2nd August 2018

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Tuesday 7th August 2018.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 18th June 2018.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. Clerk Update.
6. Parish Councillor Vacancy.
7. Planning:
 - a. Full Planning Permission 18/02050/PLF: Change of use from holiday accommodation to a dwelling. Location: Cobble Cottage, Main Street, Skirpenbeck YO41 1HF. Applicant: Ms Helen Sissons. Deadline 26/07/2018. Clerk has commented 'No objections' on the Planning Portal as instructed by Cllrs.
 - b. Notice of Decision 18/01498/PLF: Erection of single storey extension to rear and detached garage following demolition of existing detached garage and chicken shed. Location: 1 Grange Cottages, Main Street, Skirpenbeck, YO41 1HD. Applicant: Mr & Mrs Leonard. Permission granted.
 - c. Notice of Decision 18/01437/PLF: Continued use of agricultural buildings for agricultural contracting and plant hire. Location: 1 Bleach Farm Cottages, Roman Road, Stamford Bridge, YO41 1SA. Applicant: Mr John Sellers. Permission granted.
 - d. Notice of Decision 17/04099/PLF: Erection of a two-storey extension. Location: High Grange Farm, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr Mark Wood. Permission granted.
 - e. To consider an update to the Standing Orders and the formation of a Planning Committee to deal with the new 'Permission in Principle' process.
8. Finance. To authorise the payment of the following accounts.
 - a. 1&1 Internet Ltd – Parish Website July– Direct Debit - £15.59
 - b. 1&1 Internet Ltd – Parish Website August – Direct Debit - £15.59
 - c. Sure VoIP – Parish Telephone July – Direct Debit - £6.00
 - d. Sure VoIP – Parish Telephone August– Direct Debit - £6.00
 - e. Wages July & August.
 - f. D Smithson – Rent for land containing the Phone box in Full Sutton - £1.00
 - g. ERYC – Skirpenbeck Play Area Lease – BACS - £261.00
 - h. Bishop Wilton Parish Pump – Subscription - £60.00
 - i. To note and sign the Bank Statement.
 - j. To approve and sign the accounts and budget to 30th June 2018.
 - k. To consider updating the Bank Mandate.
9. Skirpenbeck Play Area.
10. Highways and Footways.
 - a. To consider whether Moor Lane/Hatkill Lane in Full Sutton needs clarification and signage.
11. Update regarding Telephone Boxes.
12. Public Spaces Protection Orders. Comments are invited from Councillors for discussion.
13. Godwin Vale update. To consider the provision of a notice board.

- 14.** To discuss Stamford Bridge Parish Council's proposed Boundary changes.
- 15.** To consider ideas put forward by the Full Sutton Rhinos (Lifestyle Project) and decide whether the Parish Council can offer any support.
- 16.** Questions from Councillors.
- 17.** Administration Matters.
 - a. To note the list of correspondence received (attached).
 - b. HMP Full Sutton.
 - c. To discuss an entry for the next issue of the Parish Pump.
 - d. Personnel Matters.
 - i. To consider an incremental rise in salary for the Clerk due to the completion of the Introduction to Local Council Administration (ILCA).
 - ii. Timesheet to be signed.
- 18.** To confirm the date of the next PC meeting as Tuesday 18th September 2018 and to receive any items from members for inclusion on the Agenda for that meeting.

Correspondence List for August meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Service Change Notification 15/06/2018

NALC -  Star Councils Awards

Broadband East Riding - Better Broadband Subsidy Voucher Scheme - Extended

Last Chance To Register! - Plunkett / NALC Northern County Association / Local Council Rural Business Webinar - [Noon - 13:00] - Friday 29 June 2018, Tks.

Spotlight on Older People from RSN

ERNLLCA – Star Council

Next meeting of EYLC network

Samantha O'Connor - Full Sutton Industrial Estate Review

Helen Anderson - June newsletter Pocklington

Helen Anderson - June newsletter Market Weighton

Ashley Wilson - Re: FS Industrial Estate

Rural Conference 2018 -5 days left to book an 'Early Bird Place'

Joanne Larkin - 9W

 NALC Annual Conference 2018

ERVAS E-Bulletin 27th June 2018


 NALC Newsletter

Kathryn Platten - Fw: Adult Safeguarding - Voluntary Community Sector - support

ERNLLCA - Ledbury case

ERVAS Update

ERNLLCA Newsletter June 2018

 Star Councils Awards

ERNLLCA district committee meeting

NALC Star Councils Awards

Remembrance Day Silhouette Grant Scheme: Deadline extended

ERNLLCA Annual General Meeting

 NALC Newsletter

East Yorkshire Local Councils Network

Planning Consultation for 18/02050/PLF: Cobble Cottage, Main Street, Skirpenbeck, YO41 1HF

Notification of Decision on App Ref 18/01498/PLF

Minutes of last network meeting

Town and Parish Council Liaison Meetings

Western Parishes Liaison Group

Community Led Affordable Housing event at Wilberfoss on 22nd September

ERNLLCA - "Better than a Bus Station: A Transport Interchange for York". Comments invited

 NALC Newsletter

Laura Smith - Re: Fw: Skirpenbeck - Update

ERVAS E-Bulletin 11th July 2018

Helen Anderson - July newsletter – Pocklington

Helen Anderson - July newsletter – Market Weighton

Service Change Notification DD/MM/YYYY

Notification of play area inspection in September for Full Sutton and Skirpenbeck Parish Council

Notification of application going to Committee 17/04099/PLF

Notification of application going to Committee 18/01437/PLF

Postal address - Ashfield, Full Sutton

Laura Smith - Re: Fw: Skirpenbeck – Update

Julie Lidster - Standards Committee Agenda - 31 July 2018

Service Change Notification 23/07/2018

ERNLLCA - Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)

ERVAS E-Bulletin 24th July 2018

 NALC Annual Conference 2018

Rebecca Suddaby - On behalf of HFRS

Notification of Decision on App Ref 17/04099/PLF

Notification of Decision on App Ref 18/01437/PLF

ERNLLCA Newsletter - July

Rebecca Suddaby - RE: On behalf of HFRS

Service Change Notification 27/07/2018

National Association of Local Councils -  NALC Spring Conference 2018

Flood and Coastal Risk Survey

Jon Whyley - Re: Boundary Changes

 NALC Newsletter