

## FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: [clerk@fspc.org.uk](mailto:clerk@fspc.org.uk)

Wednesday 14<sup>th</sup> November 2018

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 19<sup>th</sup> November 2018.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C Miles-Findlay* Clerk to the Council

### **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 15<sup>th</sup> October 2018.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. Clerk Update.
6. Parish Councillor Vacancy.
7. Planning:
  - a. Notice of Decision 18/02723/PLF: Erection of single storey extension to rear. Location: Maiden Cottage, West Croft Farm, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr Nick Stephens. Permission refused.
8. Finance. To authorise the payment of the following accounts.
  - a. C M Miles-Findlay - Wages
  - b. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
  - c. Sure VoIP – Parish Telephone – Direct Debit - £6.00
  - d. ERYC – Grounds Maintenance, The Green, Full Sutton – Bank Payment – £349.42.
  - e. ICO – Data Protection renewal – Direct Debit - £35.00
  - f. To consider the quote for Winter Maintenance for 2018/19.
  - g. To complete and sign a new Bank Mandate.
  - h. To note and sign the Bank Statement.
9. Skirpenbeck Play Area.
  - a. Update regarding the suggestion of a wildflower meadow.
10. Highways and Footways.
11. Update regarding MOJ public meetings.
12. To consider a response to boundary change letters in 'The Link' magazine.
13. Update regarding Telephone Boxes.
14. Godwin Vale update.
15. Questions from Councillors.
16. Administration Matters.
  - a. To note the list of correspondence received (attached).
  - b. HMP Full Sutton.
  - c. Rough Sleepers Estimate 2018
  - d. To consider attending a Local Plan Review Consultation event.
  - e. To discuss an entry for the next issue of the Parish Pump.
  - f. Personnel Matters.
    - i. Timesheet to be signed.
17. To confirm the date of the next PC meeting as Monday 17<sup>th</sup> December 2018 and to receive any items from members for inclusion on the Agenda for that meeting.

Correspondence List for November meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

### **Parish Boundaries**

Julie Lidster - Standards Committee Agenda - 23 October 2018

### **Godwin Vale Village Green**

FREE EVENT INVITATION Celebrating 20 Years - East Riding of Yorkshire Rural Partnership Making a Difference and Building our Future Together

David Woodmansey - ASB Six Month Statistics - Full Sutton & Skirpenbeck

ERNLLCA Conference - 23rd November

ERNLLCA - NALC Annual Report

ERNLLCA - NALC survey

ERVAS E-Bulletin 17th October 2018

### **Simon Riley - Estimate of Rough Sleepers: 2018**

### **Notification of Decision on App Ref 18/02723/PLF**

Helen Anderson – Newsletter Pocklington

Helen Anderson – Newsletter Market Weighton

Steve Heath - FW: Organisations Volunteering for young people

ERNLLCA October newsletter

Stakeholder newsletter - October 2018

Engagement event: 22 November. Help shape end of life care services

ERVAS E-Bulletin 1st November 2018

World War One Commemoration

2019 York 10K and Yorkshire Marathon Dates

Overview & Scrutiny - Put forward a topic for scrutiny

Transport Champions - Service Change Notification

### **East Riding Local Plan Review Options consultation**

### **East Riding Local Plan Review - Consultation Events**

URGENT REMINDER: FREE EVENT INVITATION Celebrating 20 Years - East Riding of Yorkshire Rural Partnership Making a Difference and Building our Future Together

**Dave King - FW: HMP Full Sutton public engagement event - Wednesday 21st November**

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**Patrick Gorman - Re: Public Engagement events**

Jenny Myers - Re: Council Owned Land Fronting Main Street, Skirpenbeck

**Dave King - FW: HMP Full Sutton public engagement event - Wednesday 21st November**

Flood Risk Survey 2018 - Thank you for your responses.

**Patrick Gorman - Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council**

### **REMINDER: Local Plan Review Consultation Events**

**Katie Stork - Re: Traffic Survey**

**David Rudd - Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council**

Fw: Special Meeting of York Bus Forum: "User-friendly bus environments for people with degenerative and mental health issues". Tuesday next

**Mike Stathers - Fwd: Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council**

**Andy Burton - Fwd: Re: Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council**

