

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton on 7.00pm Monday 15th January 2018.

OPEN FORUM

As there were no members of the public present, PK proposed that the meeting should start, RM seconded and all agreed. The meeting started at 7.04pm.

1. **Present:** Chairman Cllr P Kite and Cllrs P Beard, R Milling, H Bowling and the Clerk. Apologies had been received from Cllrs A Davies and J Nightingale. C Wakefield had tendered his resignation, PK proposed that he write a letter of thanks to CW, PB seconded and all agreed.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 18th December 2017 were confirmed as a true record. PK proposed, HB seconded and the vote was unanimous. The Minutes were duly signed.
4. **To elect a Vice Chairman.** PB proposed AD, RM seconded and all agreed. Although AD was unable to make the meeting he had indicated to the Clerk that he would be happy to be nominated Vice Chairman. Clerk to pass on papers for signing.
5. Ward Councillor Andy Burton was not present.
6. **Councillor Vacancy.**

A resident had indicated to the Clerk that she was interested in the vacancy. Clerk to invite her to the next meeting.
7. **Clerk Update.**

The Clerk updated the Councillors on the following:

 - a) Parish paths grant of £432 had been received.
 - b) Extension of the gritting route to the Prison entrance had been requested.
 - c) A site visit had been requested to discuss a footway along the A166 at 31/35 Main Street Stamford Bridge, a footpath and cycleway alongside the A166 from Full Sutton & Skirpenbeck to Stamford Bridge and 2 new laybys in Skirpenbeck. ERYC officers were too busy for a site visit, the footway proposal at 31/35 Main Street had been rejected, footpath/cycleway needs to be passed to Transport Policy to be assessed, further information is requested regarding the laybys. Clerk to circulate email from ERYC and formulate a response.
 - d) Avant meeting had been requested again.
 - e) Clerk had booked a place on the ERNLLCA briefing regarding Data Protection.
8. **Planning.**
 - a) Full Planning Permission 17/04099/PLF: Erection of a single storey and two storey extension to side. Location: High Grange Farm, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr Mark Wood. Deadline: 4/1/18 extension applied for. PK proposed that the Parish Council should

comment 'Investigation of the operation of the foul water treatment plant should be carried out to determine its effectiveness as the soakaways from it do not appear to function correctly as there is a continual flow of effluent from it into the receiving unmaintained drainage channel adjacent to the road'. HB seconded and all agreed

- b) To resolve that this Parish Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:
- i. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - ii. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the Council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action. This authority will not apply to applications where there are known objections by neighbours; multiple housing development and new land allocations. PB proposed, HB seconded and all agreed.

9. Finance. RM proposed the following payments should be approved, PB seconded and all agreed.

- a) 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
- b) SureVoIP – Parish Telephone – Direct Debit - £6.00
- c) Wages
- d) Accounts to December. Noted.
- e) Bank Statement. Noted and signed.

10. Skirpenbeck Play Area.

- a) PB had carried out the monthly inspection of the Play Area, stumps are still there and more are unsafe and need to be removed.
- b) The fence around the land to the right of the path seems unsafe and needs reporting to ERYC. Clerk to report.

11. Highways and Footways.

- a) The Clerk had received a communication regarding speeding on the bends coming into Full Sutton. RM proposed the Clerk contact ERYC and ask for a graduated speed limit at both ends of the village.
- b) Clerk to ask ERYC for a better plan for Pond Cottage, if this cannot be provided then can they let the PC know who is responsible for the hedge.

12. Transport Assessment.

There has been no further information, PK to contact Colin Clarke.

13. Emergency Plan.

The Councillors felt that a list of emergency contact numbers would be sufficient for the Parish Council's needs as the emergency services would be the first port of call for any incident likely to affect the villages. RM proposed, HB seconded and all agreed.

14. Questions from Councillors.

HB asked if the Phonebox in Full Sutton had been cleaned ready for an estimate for works yet. Clerk reported that it had not and she would let HB know as soon as it was done.

15. Administration Matters.

- a) Correspondence received (list attached). The Clerk had passed on all correspondence by email. Pocklington Town Council had written asking for support in a vote of No Confidence in Ward Cllr Andy Strangeway following sanctions from ERYC Standards Board. Clerk to draft a response for circulation before the next meeting.
- b) The Parish Paths Committee recommended an approach to ERYC to determine if they can lead for a Footpath/Cycleway along the A166. Could Transport Policy carry out a feasibility study? Grants are available. Also PK to approach a Project Manager to see if they would be interested in working on the Project.
- c) HMP Full Sutton. Next meeting date to be confirmed. Possible placement of a grit bin on Glebe Avenue to be mentioned.
- d) Parish Pump. Clerk to send the Minutes and an Events article.
- e) Personnel. Next Personnel Committee meeting to be on 19th March 2018. HB volunteered to replace CW on the committee.

16. Date and Venue of next meeting.

The next meeting is to be on Monday 19th February at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 20.28pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List for January meeting. Items in **Bold** are on the Agenda.

Damian Gunn - Speed Indicator Devices, Feedback and evaluation.

Rural Economy Spotlight

ERVAS E-bulletin 12/12/2017

Aldbrough PC - Fwd: Meeting re planning

Planning Consultation for 17/04099/PLF: High Grange Farm, Main Street, Skirpenbeck, YO41 1HF

Emma Robinson - REYTA's 2018

Dave King - FW: Planned Roadworks on A166 Stamford Bridge

Adam Thornton – Speed Concerns

Weekly Email News Digest - Monday, 18 December, 2017

ERNLLCA - FW: 2017/18 External Auditor Update - details of a training webinar on 23 January

Rural Vulnerability Service - Fuel Poverty - December 2017

Emergency Planning - Northern Powergrid Vulnerable People and Communities

ERVAS E-bulletin 19/12/2017

Adam Thornton - Re: Speed Concerns

Rural Vulnerability Service - Rural Transport - December 2017

E-newsletter from the Rt Hon Sir Greg Knight MP

Weekly Email News Digest - Tuesday, 2 January, 2018

Liz Russell - Council Summons - 10 January 2018

Rural Vulnerability Service - Rural Broadband - January 2018

Rob Brown - Gritting

Grow Wild Community Project Funding 2018

FW: ERVAS E-bulletin 03/01/2018

Helen Anderson - Newsletter

Next meeting of EYLC network

Weekly Email News Digest - Monday, 8 January, 2018