

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 19th March 2018.

OPEN FORUM

There were three members of the public present, one spoke about Planning Application 18/00404/PLF below and one spoke to the Cllrs about the Vacancy.

PK proposed that the meeting should start, RM seconded and all agreed. The meeting started at 7.08pm.

1. **Present:** Chairman Cllr P Kite, Vice Chairman Cllr A Davies and Cllrs P Beard, R Milling, S Davies, H Bowling and the Clerk. Apologies had been received from Cllr J Nightingale.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 19th February 2018 were confirmed as a true record. PB proposed, RM seconded and the vote was unanimous. The Minutes were duly signed.
4. Ward Councillor Andy Burton was not present.
5. **Councillor Vacancy.**

A resident had spoken in the Open Forum. There was another interested resident who could not make the meeting, Clerk to invite her to the next meeting. A decision can then be made on co-option.
6. **Clerk Update.**

The Clerk updated the Councillors in the relevant Items below.
7. **Planning.**
 - a) Full Planning Permission 18/00404/PLF: Erection of an additional livestock building. Location: Land south west of Street Farm, Bridlington Road, Full Sutton, YO41 1HJ. Applicant: R T Nightingale and Son. The Application was discussed at length, RM proposed that the PC recommend approval, HB seconded and all agreed. Clerk to comment on the Planning Portal.
 - b) Notice of Decision 17/03030/PLF: Conversion of agricultural barns to form 2 dwellings and the demolition of agricultural buildings and erection of 5 dwellings and carports. Location: Land to the west of Poplar Farm, Hatkill Lane, Full Sutton, YO41 1HR. Applicant Mrs M D Smithson. Planning Permission granted. Noted.
8. **Finance.** AD proposed the following payments should be approved, RM seconded and all agreed.
 - a) 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - b) SureVoIP – Parish Telephone – Direct Debit - £6.00
 - c) Wages

- d) C M Miles-Findlay – Expenses Jan-Mar - £15.48
- e) C M Miles-Findlay – Use of Clerk's home as Parish Office - £100.0
- f) ERNLLCA Councillors Financial Responsibilities training (confirmation of cost) – £22.50
- g) P Kite – Mileage Aldbrough meeting – BACS - £37.80.
- h) R T Nightingale & Son – Gritting & Ploughing Dec 2017-Feb 2018 - £1102.80
- i) To discuss and agree a budget for a Grit Bin in Full Sutton. The Clerk had requested a grit bin from ERYC but this may be turned down. PK proposed that if the Clerk's request is turned down then a budget of £250.00 should cover the purchase of one to be in place by next winter. PB seconded and all agreed.
- j) Bank Statement. Noted and signed.

9. Skirpenbeck Play Area.

- a) PB had carried out the monthly inspection of the Play Area, stumps had been removed.
- b) Play Area is very boggy, unfortunately this is the nature of the land it is situated on and nothing can be done about it.
- c) There have been complaints that dogs are being taken onto the Play Area. Clerk to put a sign up on the Play Area noticeboard asking the public to refrain from exercising their dogs there.
- d) PK to take a look at the ERYC sign regarding litter bins.

10. Highways and Footways.

- a) Clerk to report the drainage problem outside the Dale's farm in Skirpenbeck.
- b) Parking at the T-junction in Skirpenbeck is becoming a problem. The school bus is having trouble negotiating the corner with cars in the way. PK to approach the residents.
- c) Clerk had reported the numerous potholes on Middle Land in Skirpenbeck. Clerk to report the pot holes between the S bend and Rectory Farm.

11. Update regarding Telephone boxes.

HB reported that the Handyman will be visiting the Phone boxes to quote for the work that needs to be done in the next few weeks. A resident had contacted the Clerk to ask if a Defibrillator could be placed in the Full Sutton Phone box as well as a book exchange. The use for the Phone boxes will be discussed further when they have been renovated and are ready for use. The Clerk reported that there were grants available to help with the costs of the defibrillators.

12. Report on Parish Councils meeting at Aldbrough on 18th January – Cllr Peter Kite.

PK attended the Aldbrough PC meeting regarding planning. There were 20 PC's represented at the meeting. The overall feeling was that Parish Council's are not being listened to by ERYC and that Ward Councillors do not seem to be representing their Ward. Clerk to draft a response to the East Yorkshire Local Council's Association questionnaire and send to Cllrs for approval.

13. To discuss and decide placing a disclaimer in the PC's Standing Orders/Website/Facebook regarding gritting and snow clearance.

Clerk to contact ERNLLCA to ask if they have a draft disclaimer.

14. Alleviation of traffic congestion in Stamford Bridge.

Traffic congestion in Stamford Bridge is very bad and action needs to be taken to alleviate the situation. PK proposed that the PC should support any measures, such as a by-pass. AD seconded and all agreed.

15. To discuss and agree adopting the latest Financial Regulations provided by ERNLLCA.

This item is to be deferred until the next meeting.

16. To discuss ERYC's offer regarding the Council owned land fronting Main Street, Skirpenbeck and decide on a response.

PK proposed that the Clerk respond to Jenny Myers, Senior Valuation & Estates Surveyor, ERYC and decline the offer of leasing the land to the right of the path leading to the Play Area. AD seconded and all agreed. The Cllrs questioned why the Parish Council should pay £750.00 legal costs and have to clear the area for use. Clerk to also inform ERYC that the piece of land has been left in decline over a number of years and is now in a dangerous condition (the fence at the front is collapsing and trees are encroaching onto neighbouring properties).

17. Transport Assessment.

At a Stamford Bridge Parish Council meeting PK had attended, Ward Cllr Andy Strangeway had stated that he would produce ERYC Traffic Assessments for their next meeting. Clerk to contact Ward Cllr Andy Burton to ask if he could forward the Assessments to FSSPC. PK to forward information to the Clerk.

18. To discuss and decide a response regarding the Code of Conduct Review.

Points raised during the discussion were that although sanctions can be placed on an individual Cllr there doesn't seem to be any effective way of enforcing them, therefore there are no consequences to actions; there is no way to remove a Cllr; investigating complaints wastes a lot of resources but unless there is a power to remove individual Cllrs this will keep happening; a Cllr seems to be able to get away with a lot more than a private individual. AD proposed that SD draft a response and circulate to Cllrs, RM seconded and all agreed.

19. To discuss and agree the response to Pocklington Town Council regarding Ward Cllr Andy Strangeway.

The Clerk had updated the response and circulated to Cllrs, PK proposed that he should sign the letter and it should be forwarded to PTC. RM seconded and all agreed.

20. To discuss and decide holding an event to mark 100 years since the end of WW1.

FSSPC do not have the venue or resources to hold an event so will join with Stamford Bridge or Pocklington.

21. To discuss the siting of School bus stops in Full Sutton and suggest possible solutions.

The Woldgate school bus is stopping very close to the junction in Full Sutton even though the school children are waiting in the lay-by, the children are then having to walk back to get on the bus causing a longer delay. This causes problems with the York College bus and other road users. The Bugthorpe bus is stopping partially blocking the junction of Halifax Close, cars are having to go on the opposite side of the road to pull out of the junction with zero visibility of oncoming traffic. Clerk to contact both schools to ask if anything can be done about this.

22. Questions from Councillors.

There were no questions.

23. Administration Matters.

a) Correspondence received (list attached). Clerk had received an updated version of the Code of Conduct, this will be on the next Agenda. There was a communication for the Transport Champion notifying the next meeting, no-one was interested in attending.

- b) HMP Full Sutton. AD & RM to arrange a meeting with the Prison to discuss placing the AV equipment.
- c) Parish Pump. Clerk had sent the Minutes and a short note asking for volunteers for an Events Committee.
- d) Personnel. Personnel Committee update deferred until next meeting. Timesheet signed.

24. Date and Venue of next meeting.

The next meeting is to be on Monday 16th April at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 8.35pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List for March meeting. Items in **Bold** are on the Agenda.

Planning Consultation for 18/00404/PLF: Land South West Of Street Farm, Bridlington Road, Full Sutton, YO41 1HJ

Andrew Addison - Re: Village walkabout, Full Sutton & Skirpenbeck

ERVAS E-Bulletin 6th February 2018

Weekly Email News Digest - Monday, 19 February, 2018

Colin Clarke - Information

Keep Britain Tidy - Register Your Parish Council for #GBSpringClean

Emergency Planning - Invitation to take part in Exercise Rota

Spotlight on Rural Health & Social Care

ERVAS E-Bulletin 21st February 2018

Adam Findlay - Phone box

Weekly Email News Digest - Monday, 26 February, 2018

Emergency Planning - Exercise Rota cancelled due to weather

Keep Britain Tidy - IMPORTANT MESSAGE: Stay Safe This Spring Clean

Emergency Planning - Severe cold and snow - Monday, Tuesday and Wednesday

Emergency Planning - Severe Weather Situation Update

Emergency Planning - Severe Weather Update

Rural Vulnerability Service - Fuel Poverty - February 2018

NHS ERofY CCG - Changes to urgent treatment services

ERVAS E-Bulletin 28th February 2018

ERNLLCA - GDPR

Weekly Email News Digest - Monday, 5 March, 2018

ERVAS - Antbullying Strategy Group Survey

Tracey Tomlinson - Fw: Joint Local Access Forum -14 March 2018 - Agenda

ERNLLCA – GDPR - Parliamentary Briefing prepared by NALC

Helen Alexander - March newsletter Pocklington

Helen Alexander - March newsletter Market Weighton

ERNLLCA – GDPR - Local Council Public Advisory Service

R T Nightingale & Son - Invoice INV-0081 from Mr R T, Mrs M & Mr J R Nightingale for Full Sutton & Skirpenbeck Parish Council

ERNLLCA - Ethical Standards Review - Review of Code of Conduct

ERVAS E-Bulletin 7th March 2018

Rural Opportunities Bulletin

Rural Opportunities Bulletin

ERVAS E-Bulletin 7th March 2018

Notification of Decision on App Ref 17/03020/PLF: Land to the west of Poplar Farm, Hatkill Lane, Full Sutton.

Howard Barker - RE: CCTV van

Weekly Email News Digest - Monday, 12 March, 2018

Jenny Myers - Re: Council Owned Land Fronting Main Street, Skirpenbeck

Rural Economy Spotlight

Jon Whyley - Code of Conduct/Register of Interests **(for Agenda in April)**

Emergency Planning - New Environment Agency Floodline Number

John Whittle - Re: ERYC Review Panel

Parish Transport Champions North West Zone