

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 15th October 2018.

OPEN FORUM

There were no members of the public present. The meeting started at 7.15pm

1. **Present:** Chairman Cllr P Kite, Vice Chairman Cllr A Davies, Cllrs S Davies, A Aikman, P Beard, R Milling and the Clerk. Apologies were received from Cllr J Nightingale.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 18th September 2018 were confirmed as a true record. RM proposed, PB seconded and all agreed. The Minutes were duly signed.
4. Ward Councillor Andy Burton was not present.
5. **Clerk Update.**

The Clerk updated the Councillors on the following:

 - a) The 2nd instalment of the Precept had been paid into the bank.
 - b) Moor Lane and Hatkill Lane were correct on ERYC's maps but Google and Satellite Navigation systems were different. The Clerk had notified ERYC of this and they had organised for it to be corrected on OpenStreetMap which many operators use. It has also been reported to Google, though this may take some time to filter down. Individual SatNav operators would need to be contacted by customers.
 - c) ERYC had been contacted again regarding proposed layby's in Skirpenbeck and a pedestrian sign for the A166 near the footpath, Clerk has still not received a reply. Clerk to chase up and copy in Andy Burton.
 - d) ERYC have been informed that the footpath sign near the Dog Kennels has disappeared again.
6. **Councillor Vacancy.**

Applicant to be asked to attend the next meeting.
7. **Planning.**

There were no Applications to discuss.
8. **Finance.** AD proposed the following should be approved, PB seconded and all agreed.
 - a) C M Miles-Findlay - Wages
 - b) 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - c) Sure VoIP – Parish Telephone – Direct Debit - £6.00
 - d) ERNLLCA – Conference 2018 - £108.00
 - e) St Mary's Church Full Sutton – Donation - £200.00
 - f) St Mary's Church Skirpenbeck – Donation - £200.00
 - g) The Royal British Legion – Donation for Wreath – Cheque - £25.00
 - h) Playsafety Ltd – Skirpenbeck Play Area Inspection - £79.80
 - i) The quotations provided by the Clerk for a new Parish Noticeboard at Godwin Vale were discussed. AA proposed the PC should use The Parish Noticeboard Company, SD seconded and all agreed.

- j) The Clerk is waiting for the quote for Winter Maintenance for 2018/19. To be discussed at the next meeting.
- k) Bank Statements were noted and signed.
- l) Accounts and budget for the quarter to the 30th September 2018 were examined and signed.
- m) The draft Budget for 2019/2020 was discussed and some alterations made. To be agreed in December after the PC is notified of the Tax Base for the 2019/20 Precept.

9. Skirpenbeck Play Area.

- a) To consider the suggestion by a resident of a wildflower meadow on the playing field. This was discussed at length, the Cllrs felt that it would be a good idea if managed properly. PB to meet with the resident at the Play Area to discuss his ideas and report back at the next meeting.
- b) The Play Area inspection report was discussed, a few minor issues have been highlighted. AD proposed the Clerk obtain a quote for the repairs necessary, PB seconded and all agreed.
- c) The area to the right of the path has been cleared by ERYC, Clerk to contact ERYC to ask if the land has been let.

10. Highways and Footways.

- a) A traffic survey is being carried out on Moor Lane near the Prison. Clerk to request a report after it is completed.
- b) ERYC will be carrying out a traffic survey through Stamford Bridge which is due to be carried out towards the end of the year. Clerk to contact ERYC to request that Full Sutton is included, primarily traffic using the back lane between Full Sutton & Stamford Bridge and traffic turning off the A166 towards Full Sutton.
- c) PK proposed SD join the Parish Paths committee and the next meeting should be held on 19th of November before the main meeting. AD seconded and all agreed.
- d) RM mentioned that the footpath near the dog kennels needed signage both on the road and along the footpath itself. Clerk to contact ERYC.
- e) Clerk had sent Cllrs information regarding grit bins, RM proposed the Clerk order a green grit bin to be placed alongside the path leading to Glebe Avenue (funding has already been agreed). PB seconded and all agreed.

11. Update regarding Telephone Boxes. Clerk to email JN for an update.

12. To consider a list of projects to put forward to use the 106 funds from the Godwin Vale development. SD had researched the type of project the PC could apply for. Clerk to contact Leanne Wright to ask how the fund is calculated and how much would be available for projects.

13. Godwin Vale update. PK and PB had met with a representative of Avant Homes, the response has been fairly negative (refusal to distribute a welcome letter from the PC, refusal of permission for a Noticeboard and refusal to look at altering the Play Area). AD proposed that PK respond asking for a temporary noticeboard to be provided by Avant on their land until building work had finished, AA seconded and all agreed. In the meantime Clerk to pursue permission for a notice board within the Highway boundary. Clerk to also contact ERYC Planning to ask if the adjustments for the Play Area can be made. PK had distributed a PC welcome letter and Newsletter to the new residents of Godwin Vale.

14. A resident had informed the PC that Northern Powergrid need to replace approximately 12km of electricity lines over the next 18 months, this would involve access to land and working with local landowners. This scheme will benefit Full Sutton & Skirpenbeck along with Buttercrambe, Scrayingham, Bugthorpe, Bishop Wilton & Garrowby.

15. There had been a suggestion of a public meeting to discuss the proposed boundary changes by Stamford Bridge PC. Cllrs felt that there is not enough information at this time. Residents are invited to the Open Forum every month should they wish to ask any questions.

16. To consider submitting a Freedom of Information request to the MOJ asking for data on the number of prison visits per prisoner per year and number of visits from legal representation per month across all Categories,

male and female. This item was discussed at length, PK proposed that the Clerk submit the FOI request, AD seconded and all agreed.

17. Questions from Councillors.

There were no questions.

18. Administration Matters.

- a) Correspondence received (list attached). Noted. There had also been an alert regarding Scam Mail which the Clerk will post on notice boards.
- b) HMP Full Sutton. PK & RM had attended a liaison meeting on the 10th October. The possibility of land for allotments was discussed, this will be investigated by HMP. Tree trimming to go ahead in the wood to the rear of Glebe Avenue. There is no news regarding the new prison.
- c) Parish Pump. Clerk to send Minutes and advertise Christmas party on 22nd December from 4.00 to 5.30pm at HMP Training Centre.
- d) Personnel. Timesheet signed.

19. Date and Venue of next meeting.

The next meeting will be on Monday the 19th November 2018 at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 8.59pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List for October meeting. Items in Bold are on the Agenda.
ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Brian Robertson - EYLC Network meeting

NHS Vale of York CCG Stakeholder newsletter - September 2018

Northern PowerGrid Supply Issues in Local Area

Helen Anderson - September Newsletter (Pocklington)

Helen Anderson - September Newsletter (Market Weighton)

Re: Prison information

Martyn Evans - New report Remaking British Towns after Brexit

ERVAS E-Bulletin 19th September 2018

 NALC Newsletter

Ashley Wilson - Full Sutton Industrial Estate Review. Final Report

ERVAS E-Bulletin 19th September 2018

 NALC Newsletter

Peter Hirschfeld - Community Led Housing event cancellation

Brian Robertson - Meeting of EYLC Network

Brian Robertson - EYLC Network Meeting

Parish Transport Champions North West Zone

ERNLLCA meeting 17 October 2018.

Brian Robertson - Minutes of EYLC network meeting 11th July, 2018

Parish Councillor Vacancy

Julie Lidster - Standards Committee Agenda - 17 October 2018

Hazel Walsh - Planning Enforcement Area Maps

ERVAS E-Bulletin 3rd October 2018

Allan Allott – Full Sutton Street Names

Susan Turner - FW: Humber & Wold Rural Action (North Lincolnshire)

BHIB Councils Insurance - Get funding for your charity with Aviva Community Fund

Julie Lidster - Standards Committee (Hearing) Agenda - 23 October 2018

Skirpenbeck Playingfield

Tracey Cheshire - RoSPA Play Safe