

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 19th November 2018.

OPEN FORUM

There were three members of the public present. Two residents had attended to talk about their Planning Application which had been refused permission. PK stated that the Parish Council had supported the application and would continue to support it. Another resident had applied for the Parish Councillor vacancy, he explained a little about his background and answered questions from Councillors. The meeting started at 7.15pm

1. **Present:** Chairman Cllr P Kite, Cllrs S Davies, J Nightingale, P Beard, R Milling and the Clerk. Apologies were received from Vice Chairman Cllr A Davies and Cllr A Aikman.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 15th October 2018 were confirmed as a true record. PB proposed, RM seconded and all agreed. The Minutes were duly signed.
4. Although all three Ward Councillors were invited to the meeting none were present.
5. **Clerk Update.**

The Clerk updated the Councillors on the following:

 - a) The Planning enquiry for the Notice Board at Godwin Vale had been submitted.
 - b) ERYC had been contacted again regarding proposed layby's in Skirpenbeck and a pedestrian sign for the A166 near the footpath, Clerk had also involved Andy Burton but had still not received a reply. Clerk to involve the other Ward Councillors and request contact details of others who could help.
 - c) Tax Base for the 2019/20 Precept has been received but is less than last year, Clerk to contact ERYC for an explanation.
6. **Councillor Vacancy.**

After some discussion RM proposed that Simon Barnes be co-opted onto the Parish Council, SD seconded and all agreed. The Clerk passed on the appropriate forms for completion.
7. **Planning.**
 - a. Notice of Decision 18/02723/PLF: Erection of single storey extension to rear. Location: Maiden Cottage, West Croft Farm, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr Nick Stephens. Permission refused.
8. **Finance.** JN proposed the following should be approved, RM seconded and all agreed.
 - a) C M Miles-Findlay - Wages
 - b) 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - c) Sure VoIP – Parish Telephone – Direct Debit - £6.00
 - d) ERYC – Grounds Maintenance, The Green, Full Sutton – Bank Payment – £349.42.
 - e) ICO – Data Protection renewal – Direct Debit - £35.00
 - f) To consider the quote for Winter Maintenance for 2018/19. JN stepped away for the discussion, PB proposed that the quote be accepted, SD seconded and all agreed. JN rejoined the meeting. The new

Grit Bin had been placed along the path between the Post Box and Glebe Avenue, JN to check positioning and fill.

- g) Councillors signed the new Bank Mandate and PK and the Clerk countersigned. Proposed by PK, seconded by PB, all agreed.
- h) Bank Statement noted and signed.

9. **Skirpenbeck Play Area.**

- a) The Clerk has arranged to meet Streetscape at the Play Area next week to go through repairs needed and had sent the Inspection Report for them to look at before the meeting.
- b) PB had inspected the Play Area weekly and filled in a monthly report.
- c) PB had met up with the resident suggesting a wildflower meadow on the playing field. He had done some research and the Yorkshire Wildlife Trust had been very helpful, this is to be forwarded to PB. He also said that he would be happy to help with the mowing which should be done twice per year. PB had researched grants but unfortunately there are none available. JN to measure the area, investigate costings for preparing the ground for sowing and costings for the wildflower mix. Work will probably be carried out in the spring.
- d) A resident had asked if owners could be allowed to walk dogs around the edge of the Play area. There was a long discussion regarding the issues this could raise and the Cllrs asked for it to be on the next Agenda for further discussion.

10. **Highways and Footways.**

- a) The Clerk had contacted ERYC regarding the traffic survey mentioned by Stamford Bridge Parish Council. ERYC did not seem to know anything about it.
- b) The Clerk mentioned the Humberside Police & Crime Commissioner's Community Speedwatch Scheme, unfortunately there is nothing in writing as yet to pass along. The Clerk had requested that the Parish Council be put on the list for the scheme, Ward Councillor Mike Stathers had asked for an email stating why it was needed. SB proposed that the PC ask the Community whether they would be interested and would volunteer to help with such a scheme, also that the Clerk write to MS requesting to be put on the list and request further information. JN seconded and all agreed.

11. Update regarding MOJ public meetings. Letters had gone out to residents of Full Sutton notifying them of the Information events about the new Prison Application at Full Sutton Training Centre and Stamford Bridge Methodist Church. The Parish Council had only found out about the events via Facebook, the Clerk had then contacted the MOJ asking for timings to be changed as the original timings were 10am to 3pm. Cllrs to attend the events and discuss further at the next meeting.

12. To consider a response to boundary change letters in 'The Link' magazine. PK had sent a response letter to the magazine. The Clerk was asked to research a Media Policy, to be on the Agenda for the next meeting. Boundary changes to be discussed again at the next Stamford Bridge PC meeting on the 10th December at 7.30pm. PK proposed that he attend the meeting and speak on behalf of the PC, JN seconded and all agreed.

13. **Update regarding Telephone Boxes.** No update as yet, JN mentioned that it will now have to wait until the spring.

14. **Godwin Vale update.** PK had received no reply to his email regarding the temporary notice board.

15. **Questions from Councillors.**

PB asked if she should source gifts for the Christmas party. Agenda item for the next meeting to agree a Budget.

16. **Administration Matters.**

- a) Correspondence received (list attached). Noted.
- b) HMP Full Sutton. No update.
- c) Rough Sleepers Estimate 2018. Cllrs to let Clerk know if they see any rough sleepers.

- d) To consider attending a Local Plan Review Consultation event. SD proposed she attend, PK seconded and all agreed.
- e) Parish Pump. Clerk had sent Minutes and advertised the Christmas party on 22nd December from 4.00 to 5.30pm at HMP Training Centre.
- f) Personnel. Timesheet signed.

17. Date and Venue of next meeting.

The next meeting will be on Monday the 17th December 2018 at 7.00pm in the Training Unit at HMP Full Sutton. The meeting closed at 8.51pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List for November meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Parish Boundaries

Julie Lidster - Standards Committee Agenda - 23 October 2018

Godwin Vale Village Green

FREE EVENT INVITATION Celebrating 20 Years - East Riding of Yorkshire Rural Partnership Making a Difference and Building our Future Together

David Woodmansey - ASB Six Month Statistics - Full Sutton & Skirpenbeck

ERNLLCA Conference - 23rd November

ERNLLCA - NALC Annual Report

ERNLLCA - NALC survey

ERVAS E-Bulletin 17th October 2018

Simon Riley - Estimate of Rough Sleepers: 2018

Notification of Decision on App Ref 18/02723/PLF

Helen Anderson – Newsletter Pocklington

Helen Anderson – Newsletter Market Weighton

Steve Heath - FW: Organisations Volunteering for young people

ERNLLCA October newsletter

Stakeholder newsletter - October 2018

Engagement event: 22 November. Help shape end of life care services

ERVAS E-Bulletin 1st November 2018

World War One Commemoration

2019 York 10K and Yorkshire Marathon Dates

Overview & Scrutiny - Put forward a topic for scrutiny

Transport Champions - Service Change Notification

East Riding Local Plan Review Options consultation

East Riding Local Plan Review - Consultation Events

URGENT REMINDER: FREE EVENT INVITATION Celebrating 20 Years - East Riding of Yorkshire Rural Partnership Making a Difference and Building our Future Together

Dave King - FW: HMP Full Sutton public engagement event - Wednesday 21st November

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Patrick Gorman - Re: Public Engagement events

Jenny Myers - Re: Council Owned Land Fronting Main Street, Skirpenbeck

Dave King - FW: HMP Full Sutton public engagement event - Wednesday 21st November

Flood Risk Survey 2018 - Thank you for your responses.

Patrick Gorman - Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council

REMINDER: Local Plan Review Consultation Events

Katie Stork - Re: Traffic Survey

David Rudd - Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council

Fw: Special Meeting of York Bus Forum: "User-friendly bus environments for people with degenerative and mental health issues". Tuesday next

Mike Stathers - Fwd: Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish Council

Andy Burton - Fwd: Re: Fw: Full Sutton public engagement invitation - Full Sutton and Skirpenbeck Parish C