

## **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Wednesday 13<sup>th</sup> March 2019

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 18<sup>th</sup> March 2019.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C Miles-Findlay* Clerk to the Council

### **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 11<sup>th</sup> February 2019.
4. The Parish Council extends an open invitation to Wolds Weighton Ward Councillors.
5. Clerk Update.
6. Planning:
  - a. Strategic Outline Planning Permission 18/04105/STOUT: Erection of prison complex with associated perimeter fencing, access, parking, landscaping and infrastructure (access and scale to be considered). Location: land to the west of HM Prison Full Sutton, Moor Lane, Full Sutton, YO41 1PS. Applicant: The Secretary of State for Justice. Deadline passed but objections can be sent in up to a few days before the Planning Committee meeting.
  - b. Listed Building Consent 19/00391/PLB: Installation of two rooflights. Location: Grange House, Hatkill Lane, Full Sutton, YO41 1HN. Applicant: Mr J Britton. Deadline 11<sup>th</sup> March 2019. Clerk had commented 'No objections' on the Planning Portal as instructed by Councillors due to the deadline falling before the next meeting.
  - c. Full Planning Permission 19/00629/PLF: Internal and external alterations including erection of single storey extension to side, erection of a detached double garage. Location: 1 Bleach Farm Cottages, Roman Road, Stamford Bridge YO41 1SA. Applicant: Mr Sellers. Deadline 19<sup>th</sup> March 2019.
  - d. Notice of decision 19/00100/VAR: variation of condition 10 (approved plans) of planning permission 17/03206/PLF to allow alterations to the design of Plot 1. Location: The Paddocks, Hatkill Lane, Full Sutton, YO41 1HW. Applicants: Mr & Mrs L & S Bellion. Permission granted.
  - e. Full Planning Permission 19/00298/PLF: Erection of single-story extension to rear following demolition of existing porch and store room. Location: Jasmine Cottage, Hatkill Lane, Full Sutton, YO41 1HW. Applicant: Mr Craig Cooper. Deadline 3<sup>rd</sup> April 2019.
7. Finance. To authorise the payment of the following accounts.
  - a. C M Miles-Findlay – Wages March
  - b. HMRC – PAYE January - March
  - c. C M Miles-Findlay – Expenses January – March - £132.00
  - d. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
  - e. Sure VoIP – Parish Telephone – Direct Debit - £6.00
  - f. GT Graphics Ltd – Banners – Direct Payment - £237.60
  - g. John Howlett Planning Ltd – Professional Services – Direct Payment - £440.00
  - h. P Kite – Mileage expenses – meeting at County Hall, Beverley - £24.75
  - i. To discuss giving grants to the groups fighting against the Prison application.
  - j. To review quotes and agree transport to Beverley to oppose the Prison Application at the Planning Committee.
  - k. To review and sign the Asset Register.
  - l. To review and adopt updated Financial Regulations and Financial Risk Assessment.
  - m. To note and sign the Bank Statement.
8. Skirpenbeck Play Area.

To receive an update regarding new equipment for the Play Area.

- 9. Highways and Footways.**
  - a. Village Taskforce walkabout 2019/20.
  - b. Community Speedwatch update.
  - c. Tree Planting
- 10. Questions from Councillors.**
- 11. Administration Matters.**
  - a. To note the list of correspondence received (attached).
  - b. Elections 2<sup>nd</sup> May 2019.
  - c. HMP Full Sutton.
  - d. To discuss an entry for the next issue of the Parish Pump.
  - e. Personnel Matters.
    - i. Timesheet to be signed.
    - ii. To note the 2018-2019 National Salary Award.
    - iii. To discuss and approve an incremental rise in salary for the Clerk.
    - iv. To sign the Clerk's updated contract of employment.
- 12. To confirm the date of the next PC meeting as Monday 15<sup>th</sup> April 2019 and to receive any items from members for inclusion on the Agenda for that meeting.**

Correspondence List for March meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

The Rural Bulletin - 05 February 2019

Richard Clarke – email to Peter Kite

Resident, Stamford Bridge - Fwd: Proposed new prison at Full Sutton

RSN Rural Funding Digest - February 2019 Edition

External Funding – New Fund Details

Notification of Decision on App Ref 18/04043/PLF

Join Keep Britain Tidy's Great British Spring Clean

Colin Clarke - See of Faces

Resident of Stamford Bridge - Conduct as East Riding of Yorkshire Councillor Strangeway

Andy Strangeway - Re: Conduct as East Riding of Yorkshire Councillor Strangeway

Samantha Pugh - FW: New General enquiries – New prison proposal - Samantha Pugh

Resident of Stamford Bridge - Re: Conduct as East Riding of Yorkshire Councillor Strangeway

The Rural Bulletin - 12 February 2019

Helen Anderson – Newsletter Market Weighton

Helen Anderson – Newsletter Pocklington

ERVAS E-Bulletin 13th February 2019

**Paula Parker - Village Taskforce Walkabouts 2019/20**

Stephen Hunt - Planning Application - 18/04105/STOUT

Letter concerning the proposed expansion of Copart at Full Sutton

Residents objection - Re: Outline Planning Application for Erection of New Cat C Prison Complex at Full Sutton - Your Ref: 18/04105/STOUT

**Planning Consultation for 19/00391/PLB: Grange House, Hatkill Lane, Full Sutton, YO41 1HN**

David Hudson - Vacancy - Community Speed Watch Coordinator

The Rural Bulletin - 19 February 2019

**David Hudson - Community Speed Watch - Update and Request for information**

Helen Rook - St Leonard's Hospice Friends Group Pocklington Area

The Rural Bulletin - 26 February 2019

**Planning Consultation for 19/00629/PLF: 1 Bleach Farm Cottages, Roman Road, Stamford Bridge, YO41 1SA**

Carnegie Newsletter - February 2019

**Notification of Decision on App Ref 19/00100/VAR**

Tracey Tomlinson - Joint Local Access Forum Agenda - 13 March 2019

PRESS RELEASE from Healthwatch East Riding of Yorkshire - Have your say on how the NHS should change in the East Riding

The Rural Bulletin - 05 March 2019

Calor Rural Community Fund - Win £5,000 for your community

ERNLLCA Newsletter

Julie Lidster - Standards Committee Agenda - 12 March 2019

RSN Rural Funding Digest - March 2019 Edition

**Village tree planting**

ERVAS E-Bulletin 6th March 2019

Councils, are you on top of your tree safety?

East Riding and Hull Joint Minerals Local Plan Main Modifications Consultation

**Susan Hunt - Re: Prison Planning Committee**

The Rural Bulletin - 12 March 2019

Transport Champions - Service Change Notification 08/03/2019

Transport Champions - East Yorkshire Buses Free Newsletter

ERNLLCA - Councillor/candidate home addresses

Rural Services Network call on Government for a Rural Strategy

**Planning Consultation for 19/00298/PLF: Jasmine Cottage, Hatkill Lane, Full Sutton, YO41 1HW**

Re: Stamford Bridge possible meeting

Numerous (too many to list) emails regarding the Prison.