

## **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Wednesday 12<sup>th</sup> June 2019

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 17<sup>th</sup> June 2019.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C Miles-Findlay* Clerk to the Council

### **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 20<sup>th</sup> May 2019.
4. To approve the minutes of the AGM held on the 20<sup>th</sup> May 2019.
5. The Parish Council extends an open invitation to Ward Councillors.
6. Clerk Update.
7. To discuss and decide the co-option of new members.
8. Planning:
  - a. Strategic Outline Planning Permission 18/04105/STOUT: Erection of prison complex with associated perimeter fencing, access, parking, landscaping and infrastructure (access and scale to be considered). Location: land to the west of HM Prison Full Sutton, Moor Lane, Full Sutton, YO41 1PS.
  - b. Full Planning Permission 19/01400/PLF: Change of use from a dwelling to a function/wedding venue with associated short stay accommodation. Location: Burtonfields Hall, Roman Road, Stamford Bridge, YO41 1SA. Applicant: Mr W Bush.
9. Finance. To authorise the payment of the following accounts.
  - a. C M Miles-Findlay – Wages June
  - b. HMRC
  - c. C M Miles-Findlay – Expenses April-June - £35.55
  - d. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
  - e. Sure VoIP – Parish Telephone – Direct Debit - £6.00
  - f. To review and sign the Bank Mandate.
  - g. To review quotes and agree transport to Beverley to oppose the Prison Application at the Planning Committee.
  - h. To note and sign the Bank Statement.
10. Skirpenbeck Play Area.

Update on the Wildflower meadow with benches.
11. Highways and Footways.
12. Events

To discuss and agree the budget, ticket price and other financial implications of the fundraising event to be held on the 29<sup>th</sup> June.
13. Questions from Councillors.
14. Administration Matters.
  - a. To note the list of correspondence received (attached).
  - b. HMP Full Sutton.
  - c. Parish Pump.

d. Personnel Matters.

i. Timesheet to be signed.

**15.** To confirm the date of the next PC meeting and receive any items from members for inclusion on the Agenda for that meeting.

Correspondence List for June meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Free Natwest Friends Against Scams & Digital Safety Training

**Lynn Hill, Newton upon Derwent Parish Council - Re: Group Objection to Full Sutton Mega Prison**

Sally Roberts - No Mega Prison Update and Requests for help May 2019

NALC - 🏆 Star Council Awards

ERNLLCA - 🏆 Star Council Awards

ERNLLCA - Being a Good Councillor venue change - 25th September

NALC - 👤 Chief executive's bulletin

Planning - ERNLLCA Member Council Development Programme 2019-2020

Emma Fletcher – Internal Audit report

Peter Kite - RE: Foot Paths

🗉 NALC Annual Conference 2019

**Samantha O'Connor, Nunburnholme with Kilnwick Percy Parish Council - Group Objection to Full Sutton Mega Prison**

Deborah Fagan - Office of the Police & Crime Commissioner 'E Bulletin' Issue 2

Carmel Stephens - Parish Council Resignation

Susan Hunt - Re: Planning Committee

NALC - 🏆 Star Council Awards

**Samantha O'Connor, Bishop Wilton, Youlthorpe and Gowthorpe - Group Objection to Full Sutton Mega Prison**

ERNLLCA - Being a Good Cllr Training - Brigg

**Planning Consultation for 19/01400/PLF: Burtonfields Hall, Roman Road, Stamford Bridge, YO41 1SA**

**Sarah Wills, Wilberfoss Parish Council - Group Objection to Full Sutton Mega Prison**

ERNLLCA - NALC spotlight

ERVAS E-Bulletin 22nd May 2019

Andrew Dykes - Re: Fwd: PROPOSED MEGA PRISON AT FULL SUTTON IN EAST YORKSHIRE

NALC Newsletter

Susan Hunt - Re: Fwd: 19/01400/PLF

Deborah Fagan - Late E Bulletin issue 2 Item - Hare Coursing.

Mike Stathers - Fw: Full Sutton prison

Service Change Notification 17/05/2019

NALC - 👤 Chief executive's bulletin

Greg Knight - Full Sutton Prison (Case Ref: GK21705)

Julie Bone - RE: Parish Council Meeting at Dunnington on 10th June

**Samantha O'Connor, Fridaythorpe PC - RE: Group Objection to Full Sutton Mega Prison**

ERNLLCA - 🏆 Star Council Awards 2019

The Rural Bulletin - 29 May 2019

ERNLLCA - non councillors on committees


Lea Anne Wright - Re: Follow up

Tracey Tomlinson - Joint Local Access Forum -12 June 2019 - Agenda

**Viv Cox, Barmby Moor PC - RE: Group Objection to Full Sutton Mega Prison**

**Catherine Simpson, Shiptonthorpe Parish Council - RE: Group Objection to Full Sutton Mega Prison**

ERNLLCA - Data Protection

NALC -  Chief executive's bulletin

June/July issue of the Parish Pump

The Rural Bulletin - 04 June 2019

NALC -  Star Council Awards 2019

**Jade Rosario - RE: Full Sutton Prison Application - Home Office commitment 1979**


RSN Rural Funding Digest - June 2019 Edition

 NALC Newsletter

**Conservative Group - Western Parishes Liaison Meeting**

**Fiona Hill, Gate & Upper Helmsley PC - Group Objection to Full Sutton Mega Prison**

ERVAS E-Bulletin 6th June 2019

NALC -  Chief executive's bulletin

Sally Roberts - FW: Parish Councillors - Hayton and Burnby Parish Council

Fwd: Full Sutton Prison Campaign - trade stand request

David Rudd - Litter/debris on Common Lane, Full Sutton

The Rural Bulletin - 11 June 2019