

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 16th October 2019

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 21st October 2019.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the extraordinary meeting of the Council held on the 30th September 2019.
4. The Parish Council extends an open invitation to Ward Councillors.
5. Clerk Update.
6. Planning:
 - a. Outline Planning Permission 19/03358/OUT: Erection of a detached dwelling (all matters reserved). Location: Land west of 5 Grange Close, Full Sutton, YO41 1NZ. Applicant Mr Stephen Andrews.
 - b. Reserved matters – Prison complex. To discuss infrastructure needs and a plan of action going forward.
7. Finance. To authorise the payment of the following accounts.
 - a. C M Miles-Findlay – Wages
 - b. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - c. Sure VoIP – Parish Telephone – Direct Debit - £6.00
 - d. ERNLLCA – Good Councillor course part 3 – Direct Payment - £67.50
 - e. St Mary's, Full Sutton – Donation – Direct Payment - £200.00
 - f. St Mary's, Skirpenbeck – Donation – Direct Payment - £200.00
 - g. The Royal British Legion – Donation for Wreath – Cheque - £25.00
 - h. D Smithson – Ground rent telephone box – Cheque - £1.00
 - i. ROSPA – Play Area Inspection – Direct Payment – £82.20
 - j. Regional Training Partnership – CiLCA tutoring/mentoring – Direct Payment - £200.00
 - k. To consider the quote for Winter Maintenance for 2019/20.
 - l. To discuss and approve contributing towards solicitors' costs for the initial stages of a Judicial Review into the decision regarding the new prison in Full Sutton.
 - m. To review and sign the accounts and budget to 30th September 2019
 - n. To discuss the Budget for 2020/21
 - o. To note and sign the Bank Statement.
8. Skirpenbeck Play Area.
 - a. To discuss the Clerk's report on play area inspection.
 - b. To review ROSPA's play area inspection report
 - c. To discuss attendance at the ERYC Play Area Inspection Course.
9. Highways and Footways.
10. To discuss the need for a Community Emergency Plan.
11. Events.
12. Questions from Councillors.
13. Administration Matters.
 - a. To note the list of correspondence received (attached).
 - b. To examine and approve the Risk Assessment for 2019/20.
 - c. To review Standing Orders.
 - d. To review and adopt ERYC's updated Code of Conduct.

- e. Estimate of Rough Sleepers in the East Riding of Yorkshire: 2019 (19th November)
 - f. Members Allowance survey.
 - g. ERNLLCA conference 15th November
 - h. HMP Full Sutton.
 - i. Parish Pump.
 - j. Personnel Matters.
 - i. Timesheet to be signed.
- 14.** To confirm the date of the next PC meeting as 18th November 2019 and receive any items from members for inclusion on the Agenda for that meeting.


Correspondence List for October meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Peter Hirschfeld - Community Led Housing Event reminder

NALC -  NALC Newsletter

ERNLLCA - Conference 15th November 2019 - Booking form

NALC -  Chief executive's bulletin

Service Change Notification 13/09/19

The Rural Bulletin - 17 September 2019

Resident - Fwd: RE: PLANIING DEBARKLE Meeting to plan way forward

Leo Hammond - Western Parishes Liason Meeting

Residents - Re: RESERVE MATTERS

ERNLLCA - Being a Good Cllr, Part 2 - Cass Hall 23rd September 7-9pm

Iain Edmiston - Polling District Review

HSE - Play area - Mrs Claire Findlay - PS

NALC -  Chief executive's bulletin

Colin Clarke - Re: Recordings

Leo Hammond - RE: Full Sutton Prison SP6984

Laura Hodgson - RE: Full Sutton Prison SP6984

The Rural Bulletin - 24 September 2019


Colin Clarke - Re: potential costs

Stephen Hunt - Re: Full Sutton Prison

Helen Anderson - September newsletter Pocklington & Market Weighton

ERNLLCA - Good Councillor Training 25th September at Bishop Burton College

Simon Redfern, ERYC - Self-Build Bulletin

 NALC Newsletter

Helen Anderson - Safe Neighbourhood Event at Pocklington

Wayne Goodwin - Community Speed Watch

Sarah Baxter - Review of Allowances - Town and Parish Councils


October/November issue of the PP

Brian Robertson - Next meeting of East Yorkshire Local Councils Network

Bernie Clarke - Play Area Inspection Training for you

Western Parishes Liaison Meeting Minutes

ERNLLCA Newsletter

 Chief executive's bulletin

Request to be considered as a potential Parish Councillor on Full Sutton and Skirpenbeck Parish Council

RoSPA Play Safety Inspection Reports

Parish Councillor Position

RSN Rural Funding Digest - October 2019 Edition


ERVAS E-Bulletin 2nd October 2019

ERNLLCA District Committee Meeting ER West -16th October

Pocklington Town Council - Meeting with Mike Stathers 6th November

Simon Riley - Estimate of Rough Sleepers:in the East Riding of Yorkshire: 2019


Paula Broomfield – Training Centre access

NALC -  Chief executive's bulletin

The Rural Bulletin - 08 October 2019

Planning Consultation for 19/03358/OUT: Land West Of 5 Grange Close, Full Sutton, YO41 1NZ

ERNLLCA Conference - 15th November

NALC -  Chief executive's bulletin

ERYC - Put forward a topic for scrutiny

Service Change Notification 11/10/2019

Sue Williamson - Review of Allowances - Town and Parish Councils

Conservative Group - Environment and Regeneration O/S Report - New Legislation on Sewerage Discharge from Septic Tanks

The Rural Bulletin - 15 October 2019

ERYC - Code of Conduct Revision