

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 13th November 2019

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 18th November 2019. Prior to the commencement of the Agenda, an open forum of 30 minutes (7.00pm – 7.30pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 21st October 2019.
4. The Parish Council extends an open invitation to Ward Councillors.
5. Clerk Update.
6. Planning:
 - a. Full Planning Permission 19/03709/PLF: Erection of three aircraft hangers. Location: Land North West of Industrial Estate, The Airfield, Common Lane, Full Sutton, YO41 1HS. Applicant Full Sutton Flying Centre Ltd. Deadline 28th November.
 - b. Full Planning Permission 19/03678/PLF: Erection of a timber garden room. Location: Olive Cottage, The Green, Hatkill Lane, Full Sutton, YO41 1HW. Applicant: Charles Leonard Pendle. Deadline 4th December 2019.
 - c. Reserved matters – Prison complex. Update.
7. Finance. To authorise the payment of the following accounts.
 - a. C M Miles-Findlay – Wages
 - b. 1&1 Internet Ltd – Parish Website – Direct Debit - £15.59
 - c. Sure VoIP – Parish Telephone – Direct Debit - £6.00
 - d. ICO – Yearly Registration – Direct Debit - £35.00
 - e. Trevor Lee – grass cutting Skirpenbeck play area – Direct Payment - £159.00
 - f. Walton & Co – Professional services – Direct Payment - £1200.00
 - g. Cllr A Findlay – Mileage expenses – Direct Payment - £42.30
 - h. To discuss and approve the Budget for 2020/21
 - i. To discuss and decide projects for the forthcoming year such as phonebox renovation and defibrillators.
 - i. To note and sign the Bank Statement.
8. Skirpenbeck Play Area.
 - a. To discuss and decide the possibility of siting a waste bin.
9. Highways and Footways.
 - a. To discuss and decide participating in the Community Speedwatch initiative.
 - b. To agree the snow clearance action plan and risk assessment.
10. Events.
11. Questions from Councillors.
12. Administration Matters.
 - a. To note the list of correspondence received (attached).
 - b. To discuss and approve new wording for the length of meetings for the Standing Orders.
 - c. HMP Full Sutton.
To discuss complaints received regarding the lighting at HMP Full Sutton and decide a way forward.
 - d. Parish Pump.
 - e. Personnel Matters.
 - i. Timesheet to be signed.
 - ii. To discuss and decide three members to form a Personnel Committee.
13. To confirm the date of the next PC meeting as 16th December 2019 and receive any items from members for inclusion on the Agenda for that meeting.

Correspondence List for November meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Steve Shaw - Council motion request re national community energy campaign

ERVAS E-Bulletin 16th October 2019

X2 Connect - Red Telephone Box

ERNLLCA - Being a Good Cllr Part 3 - 22nd October at Wilberfoss

Brian Robertson - Meeting of EYLC Network 23rd October

NALC -  Chief executive's bulletin

Darron D Lauer - Positive Activity Grant 2019/20- work with young people

The Rural Bulletin - 22 October 2019

Janet Smith - Dementia Friendly Communities

NCSC Cyber Security Training for Small Charities

Wayne Goodwin - RE: Full Sutton Community Speedwatch

Helen Anderson – Newsletter Pocklington

Helen Anderson – Newsletter Market Weighton

NALC -  Chief executive's bulletin

Jane Evison - cabinet newsletter

Grahame Hicks - Draft Wilberfoss Plan

David Woodmansey - ASB Six Month Statistics -Full Sutton & Skirpenbeck

The Rural Bulletin - 29 October 2019

David Rudd - RESERVED MATTERS FOR APPLICATION 18/04105/STOUT- ERECTION OF CATEGORY C PRISON AT FULL SUTTON.

Chris Kealey - Full Sutton East Riding of Yorkshire - proposal to build new prison

Joint Local Access Forum Annual Report 2019 - for the information of all Parish and Town Councils in the East Riding

ERVAS E-Bulletin 31st October 2019

NALC -  CHIEF EXECUTIVE'S BULLETIN

The Rural Bulletin - 05 November 2019

ERNLLCA - Purdah

Rosie - what3words <> Full Sutton

 NALC NEWSLETTER

RSN Rural Funding Digest - November 2019 Edition

NALC - NALC and LGA launch new guide to tackle loneliness

Ashley Wilson - Re: Gareth Sands HMP Full Sutton

ERNLLCA – Scam Warning

Planning Consultation for 19/03709/PLF: Land North West Of Industrial Estate, The Airfield, Common Lane, Full Sutton, YO41 1HS

Residents, Wilberfoss - Fwd: Full Sutton Prison light pollution

NALC -  CHIEF EXECUTIVE'S BULLETIN

East Riding of Yorkshire Future Communities Initiative - link to Survey

The Rural Bulletin - Election Special

Paul West - Lights at the prison.

Planning Consultation for 19/03678/PLF: Olive Cottage, The Green, Hatkill Lane, Full Sutton, YO41 1HW

Howard Barker - Paths