

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton at 7.00pm on Monday 19th August 2019.

OPEN FORUM

There were 5 members of the public present. The following points were discussed:

- Halifax Estates has submitted a very detailed objection.
- There is still an Economic Assessment to be submitted.
- A full-page advert will be placed in the September issue of 'On Your Doorstep'.
- Volunteers are needed for a leaflet drop in the week leading up to the Planning Committee meeting which is likely to be on the 12th September starting at 2.00pm.
- Call to go out on social media for residents wanting a place on the bus organised by Full Sutton & Skirpenbeck Parish Council. Bus to arrive in Beverley for 1.00pm to enable residents to protest outside County Hall before the meeting. There are placards ready but everyone is welcome to bring their own.

The meeting started at 7.14pm.

1. **Present:** Chairman S Barnes and Cllrs S Davies, D Flynn and the Clerk. Apologies were received from Cllr A Findlay (work).
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. All Cllrs had pecuniary interest in item 7a.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. The Clerk had issued Dispensations to all Cllrs for Item 7a.
3. There was a long discussion regarding the Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 15th July 2019. SB felt that they could have been more detailed, the Clerk explained that the Minutes were a record of decisions made and not a verbatim record. SD proposed that the Minutes be accepted as a true record, DF seconded and the vote carried 2 to 1. The Minutes were duly signed.
4. There were no Ward Cllrs present, Ward Cllrs David Rudd & Leo Hammond were attending a Bishop Wilton Parish Council meeting. The Cllrs were very disappointed that not one of the three Ward Cllrs had attended as this is the last PC meeting before the Planning Committee discuss the prison application.
5. **Clerk Update.**

The Clerk updated the Councillors on the following:

 - PC is not expected to comment on an EIA.
 - The Northern PowerGrid had written requesting access to the Play Area for overhead line alterations. Clerk to reply with the code for the lock on the gate.
 - Meeting at Pocklington Town Council offices on 29th August, SB and either DF or SD to attend.
 - Western Parishes meeting 18th September, Cllrs to let Clerk know who can attend.
 - ERNLLCA AGM 19th September, SD to attend and possibly DF. Clerk to let ERNLLCA know.
 - The Clerk had received a list of invoices paid by the 'No Mega Prison' group from crowdfunding. To be placed on the Website.
6. **To discuss and decide the co-option of new members.**

There were no applicants present. DF mentioned that there are 3 candidates interested in being co-opted. DF to ask them to email the Clerk. Clerk to forward the co-option procedure to DF.

7. Planning.

- a) Strategic Outline Planning Permission 18/04105/STOUT: Erection of prison complex with associated perimeter fencing, access, parking, landscaping and infrastructure (access and scale to be considered). Location: land to the west of HM Prison Full Sutton, Moor Lane, Full Sutton, YO41 1PS. SB proposed that he draft an email to Greg Knight, members of the Planning Committee and Ward Cllrs and circulate for approval. SB to express the PC's disappointment that no Ward Cllr had attended this meeting. DF seconded and all agreed. SD to book a 50-seater bus to take residents to Beverley for the Planning Committee meeting on the 12th September 2019. Bus to start in Stamford Bridge and call at Skirpenbeck, Full Sutton, Fangfoss/Bolton and Pocklington and arrive at County Hall for 1.00pm. Clerk to contact the No Mega Prison group to confirm who will be speaking at the meeting. Clerk to contact the Planning Consultant and ask him to take a look at the new information.
- b) Strategic Outline Planning Permission 19/01114/STOUT: Erection of a residential development (access to be considered) (New Parameters Plan Submitted). Location: Land south of Roman Road adjacent Burtonfields Barns, Stamford Bridge, YO41 1SA. SB proposed that he look at the new parameters and circulate a response for approval if necessary. SD seconded and all agreed.

8. Finance. a - i proposed by SD seconded by SB and all agreed.

- a) C M Miles-Findlay – Wages August
- b) 1&1 Internet Ltd – Parish Website August – Direct Debit - £15.59
- c) Sure VoIP – Parish Telephone August – Direct Debit - £6.00
- d) Pocklington School – Printing/Paper charges – Direct Payment - £50.30
- e) G T Graphics – Banners – Direct Payment - £259.20
- f) ERNLLCA – Good Councillor Parts 1 & 2 Cllr S Davies/Cllr D Flynn/Cllr A Findlay – Direct Payment - £135.00
- g) ERYC – Skirpenbeck Play Area Lease – Direct Payment - £268.00
- h) Trevor Lee – Skirpenbeck Play Area cut – Direct Payment - £212.00
- i) Cllr S Davies – Quiz Night supplies – Direct Payment - £84.84
- j) The Bank Statement was examined and signed.

9. Skirpenbeck Play Area.

The Clerk had investigated insurance implications and had been informed by the insurance company that weekly inspections needed to be carried out and this could be done by a Parish Councillor. A yearly inspection also needs to be undertaken, this has always been done by ROSPA and an inspection is due in September. After a long discussion DF proposed that the Clerk investigate play area inspection courses (cost and content) and ask for advice from ERYC. Clerk to also contact ex Cllr A Davies and ask if he would be willing to inspect the play area for the next 2 months. SD seconded and all agreed. Clerk to also investigate the liability for the Councillors/Council.

10. Highways and Footways.

- a) To discuss and decide purchasing and placement of new litter bins for Full Sutton. DF had attended a site visit with ERYC and identified where new litter bins could be placed. DF proposed that a litter bin be placed near the entrance to the big field off Glebe Avenue, SB seconded and all agreed. DF to liaise with ERYC and ask if it would be possible to place a bin on the green leading to the Church.
- b) Speeding and recent accident at HMP Prison junction. The Clerk had been asked if Vehicle-Activated Signs (VAS) could be placed in Full Sutton. The Clerk informed the Cllrs that ERYC would not allow the PC to place these devices in the past. Cllrs asked the Clerk to contact ERYC and ask whether this has changed and if not the reasons why.

There had been an accident at the Prison junction involving a cyclist being knocked off his bike by a Prison Officer pulling out of the junction. The Governor has written to all staff reminding them to drive safely through the village and is running a competition for children to design a poster to be placed at the junction as a reminder. Clerk to advertise this on the village Facebook group.

11. Events

The event planned for August did not go ahead, Cllrs would like to run an event at the end of September (22nd or 29th). SD to ask for volunteers on social media to help organise. Event to be held either in Skirpenbeck Play Park or on the green in Full Sutton.

12. Parish Council Communication.

SB asked if the village Facebook group was run by the Parish Council. The Clerk responded that the Parish Council had initially talked about setting up the group but it had evolved into a community group. The Parish Council does however post regular updates informing the community of the latest news.

13. Questions from Councillors.

There were no questions.

14. Administration Matters.

- a) Correspondence received (list attached). Noted.
- b) National Highways and Transport Public Satisfaction Survey. DF to complete. Clerk to re-send email.
- c) HMP Full Sutton. Accident at Prison junction to be brought up at next meeting.
- d) Parish Pump. Clerk to submit Minutes and SD to write about latest developments.
- e) Personnel Matters.
 - i. Timesheet signed.

15. Date and Venue of next meeting.

The next meeting will be on Monday the 16th September 2019 at 7.00pm in the Training Unit at HMP Full Sutton. Agenda item for next meeting – Training. The meeting closed at 9.45pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List for August meeting. Items in **Bold** are on the Agenda.

ERYC Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Helen Anderson - Community Alert System

NALC -  Chief executive's bulletin

Planning Consultation for 19/01114/STOUT: Land South Of Roman Road Adjacent Burtonfields Barns, Roman Road, Stamford Bridge, YO41 1SA

The Rural Bulletin - 16 July 2019

Planning Consultation for 18/04105/STOUT: Land To The West Of HM Prison Full Sutton, Moor Lane, Full Sutton, YO41 1PS

ERNLLCA - Good Councillor Guides


 NALC Newsletter

Stephen Hunt - Parish Council Planning Liaison Meetings.

ERVAS E-Bulletin 17th July 2019

Helen Anderson - Newsletter Market Weighton

Helen Anderson – Newsletter Pocklington

 Chief executive's bulletin

Review of your Community Emergency Plan

The Rural Bulletin - 23 July 2019

ERNLLCA - JULY19-57 Full Sutton

Julie Lidster - For Information - Standards Committee agenda - 30 July 2019

Julie Lidster - New Parish Council Representative Sought for the Standards Committee


Julie Lidster - Fw: New Parish Council Representative Sought for the Standards Committee

James Chatfield - Re: 18/04105/STOUT

ERNLLCA Desktop Advisory Service

ERNLLCA - Being a Good Councillor Training - day event 12th September

Colin Clarke - Re: Ref: 18/04105/STOUT Outline Planning Application for erection of new Category C prison at Full Sutton

NALC -  Chief executive's bulletin

BHIB Councils Enquiries - RE: Policy Number LCO00046

August/September issue of the Parish Pump


East Riding and Hull Joint Minerals Local Plan - Publication of the Inspector's Report


The Rural Bulletin - 30 July 2019

ERNLLCA - FW: May 2019 election surveys

ERNLLCA - FW: Being a Good Councillor Training event 12 September 2019

ERVAS E-Bulletin 31st July 2019

NALC -  Chief executive's bulletin

Are speeding vehicles a problem on your streets? 

East Riding Bus Service News - September 2019

The Rural Bulletin - 6 August 2019


ERNLLCA - Financial Regulations

Resident - Raffle

RSN Rural Funding Digest - August 2019 Edition

ERNLLCA Training events

ERNLLCA - Training 2nd October now full

NALC -  Chief executive's bulletin

Prison Police and Crime Commissioner Response

The Rural Bulletin - 13 August 2019

Community Transport Resource Survey - HEY Smile Foundation

Dean Hodgson - planning group