

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

The minutes of the AGM of Full Sutton & Skirpenbeck Parish Council held in the Training Centre, HMP Full Sutton at 7.00pm Monday 20th May 2018. The meeting started at 7.19pm due to the late finish of the Annual Parish Meeting.

- 1. Present:** Chairman P Kite and Cllrs S Davies, A Findlay, C Stephens and the Clerk. Apologies received from Cllr D Flynn. Cllr S Barnes joined the meeting at 7.23. Ward Councillor Leo Hammond was also in attendance as was Cllr A Dykes, Dunnington Parish Council.
- 2. Election of Chairman.** AF and CS felt that as new Cllrs they were not ready at the present time to take on the role of Chairman, AF stated that this may change in the future. SB stated that if no one else came forward he was happy to take on the role. AF asked SB what his vision was for the future of the Parish Council, SB stated that he would like the PC to be a centre for the whole community organising events to bring the Parishes together and improve communication. SD proposed SB for Chairman, CS seconded and all agreed. The declaration of acceptance of office was duly signed and witnessed by the Clerk. Chairman Barnes took the Chair.
- 3. Election of Vice Chairman.** AF proposed SD take the role of Vice Chairman, CS seconded and all agreed. The declaration of acceptance of office was duly signed and witnessed by the Clerk.
- 4.** The Minutes of the Full Sutton & Skirpenbeck AGM held on Monday 21st May 2018 had been reviewed by Cllrs.
- 5. Co-option.** There were no applicants present but there had been some interest. Clerk to advertise on the Website and Facebook and add to the Agenda for the next meeting.
- 6. Election of Officers.**
 - Personnel Committee – Deferred, Clerk to circulate documents to Cllrs.
 - Skirpenbeck Play Area Inspection – Cllr C Stephens
 - HMP Full Sutton – Chairman S Barnes and Vice Chairman S Davies, R Milling to be asked if she would still like to be involved. Next meeting 12th June. Governor to be invited to the next PC meeting.
 - ERNLLCA – Chairman S Barnes.
 - Wolds/Weighton Liaison Group – WC Leo Hammond will be organising these and informing the Clerk of the details, whichever Cllr is available at the time will attend.
 - ERYC Flood Liaison Group – P Kite happy to carry this on as a non-member.
 - Transport Champion – Cllr Gail Shuttleworth of Stamford Bridge PC had offered to liaise with SD.
 - Parish Paths Committee – Cllr S Davies and non-members P Kite and P Beard.
 - Website – Cllr D Flynn, Clerk to forward details.

All above proposed by AF, seconded by CS and all agreed.

7. To elect two councillors to represent this council at ERNLLCA district committee meetings. SB proposed AF & SD, CS seconded and all agreed.
8. **Outgoing Chairman's Report.** PK stated that it had been an honour and a privilege to serve as a Parish Councillor and Chairman. There had been quite a high turnover of Parish Councillors of late leaving the PC looking for volunteers to fill the Vacancies. The fight against the Mega Prison has been a great example of bringing the community together, the commitment from the residents has been enormous and this momentum needs to be kept up as ERYC and the MOJ want the Prison in Full Sutton. Liaison with the current Prison to be kept up, Gym membership is currently being looked at. Godwin Vale needs to be welcomed into the Parish community. Need to carry on with the Parish Plan and review when necessary. PK wished everyone well for the future and stated he would help out where he could. SB thanked PK for his 16 years of service on behalf of the PC.
9. The summary of Receipts and Payments accounts for the financial year 2017/2018 were noted.
10. The Clerk explained that for the second year the Parish Council fulfilled the criteria for the External Auditor's Certificate of Exemption. SD proposed it be signed, AF seconded and all agreed.
11. The Annual Governance Statement 2018/19 was discussed at length. Cllrs had read the assertions and SB proposed that they had been adhered to and should be signed, CS seconded this and the vote was unanimous.
12. The Accounting Statements 2018/19 were discussed, AF proposed they were accepted and signed, SD seconded and the vote was unanimous.
13. The Internal Auditors report was noted.
14. The provisional date for the next AGM is Monday 18th May 2020.

The meeting closed at 8.14pm.

Signed.....Chairman Date.....

Signed..... Clerk Date.....