

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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Subject to Parish Council Ratification

The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council (PC) held via Webex at 7.00pm on Monday 24th August 2020. No members of the public or press had requested a link to the meeting.

OPEN FORUM

There were no members of the public present.

1. **Present:** Chairman S Davies (SD) and Cllrs L Chapman (LC), M Edwards (ME), A Findlay (AF), D Roberts (DR), F Roberts (FR) and the Clerk. Apologies were received and accepted from Cllr D Flynn (DF). Ward Cllr Leo Hammond (LH) was also present.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 6th July 2020 were agreed as a true record. ME proposed, AF seconded and all agreed. The Minutes were duly signed.
4. To discuss applications and co-opt a new Member. Unfortunately, the applicant could not attend the meeting.
5. **Planning.**
 - a) Full Planning Permission 20/02189/PLF: Change of use of land to permit the siting of 20 touring caravan pitches. Location: Street Farm, Bridlington Road, Full Sutton, YO41 1HJ. Applicant: Mr James Nightingale. After a short discussion SD proposed that the PC has no objections to the application, however due to the extra traffic generated, it would like to see the national speed limit on Hatkill Lane dropped to 40mph. Failing this the 30mph limit should be pulled back to the start of the residential properties to mitigate the dangerous problem of speeding experienced there. FR seconded and all agreed. Clerk to enter the comment on the Planning Portal.
 - b) Full Planning Permission 20/02297/PLF: Erection of a dwelling. Location: Wold View, Hatkill Lane, Full Sutton, YO41 1HW. Applicant: Mr & Mrs C White. SD proposed that the PC had no objections to the application, however it wishes to express a concern regarding removing mature trees especially in nesting season.
6. **Finance.** a - d proposed by SD seconded by FR and all agreed.
 - a) C M Miles-Findlay – Wages August
 - b) 1&1 Internet Ltd August – Parish Website - £11.04
 - c) Sure VoIP August – Parish Telephone - £6.00
 - d) Trevor Lee – Grass cutting Play Area - £381.60
 - e) Parish Pump – Membership - £100.00
After a long discussion SD proposed that membership not be paid this year and the PC look at other means of distributing notices and Minutes, such as newsletters, facebook and website. This should be reviewed next year. AF seconded and all agreed. Clerk to contact the Parish Pump.
 - f) VAT received - £507.34
 - g) To note and sign the latest Bank Statements. Noted and signed
7. **To receive an update and decide a way forward regarding the Stamford Bridge Community Governance Review.**

The Clerk had forwarded an email from ERYC explaining the timescale for the review. There are to be public 'Zoom' meetings to allow for an explanation of the proposal received from Stamford Bridge Parish Council, the

review timetable and process along with the opportunity to provide initial views and feedback. The meetings are due to be held on:

Tuesday 8th September 2020 at 10.30am

Wednesday 9th September at 2.00pm

Thursday 10th September at 7.00pm

There was a long discussion in which several ideas were put forward by Cllrs and Ward Cllr. SD to draft main points to circulate to Cllrs, response to be finalised at the next meeting. The Clerk asked if the PC would be prepared to pay for professional advice, FR proposed paying up to £1000 for advice if needed, LC seconded and all agreed. Clerk to contact Bugthorpe School with the information.

8. Questions from Councillors.

There were no questions.

9. Administration Matters.

- a) Correspondence received (attached). Noted.
- b) HMP Full Sutton. AF gave an overview of the meeting with ERYC and HMP regarding the reinstatement of bollards on the paths to Glebe Avenue.
- c) Personnel Matters. Timesheets signed.

10. Confidential matter, the press and public are asked to leave the meeting. To discuss quotes for the new Website and decide the new supplier. The Clerk had produced a report and sent it to Cllrs, after a short discussion FR proposed the PC opt for Parish Council Websites (PCW), SD seconded and all agreed. Clerk to contact PCW to let them know.

11. Date and Venue of next meeting.

The next meeting is planned for Monday 21st September 2020 at 7.00pm. This will be confirmed nearer the time along with the venue. The meeting closed at 8.10pm. Item for Agenda – Litter Bins.

Signed.....Chairman

Date.....





Signed.....Clerk

Date.....

Correspondence List July/August 2020

Date Received	Sender	Subject	Agenda/ Actioned
01.07.2020	BHIB Insurance	RE: Reopening your Play Areas after COVID-19	Resolved
01.07.2020	NALC	🤔 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	
01.07.2020	Darren Stevens, Director of Corporate Resources, ERYC	Community Response Hub - A Plan for the Next Period	
01.07.2020	Ward Cllr Leo Hammond	Skirpenbeck Boundary issues	Pending
02.07.2020	NALC	🤔 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS – Play Areas	
03.07.2020	ERVAS	Weekly Update from ERVAS - 03.07.2020	
03.07.2020	NALC	👤 SUPPORTING LOCAL COUNCILS TO REOPEN PLAYGROUNDS SAFELY	
03.07.2020	NALC	👤 CHIEF EXECUTIVE'S BULLETIN	
04.07.2020	Resident	Vacancy	Pending
07.07.2020	Rural Services Network	The Rural Bulletin - 7 July 2020	
07.07.2020	Caroline Lacey, Chief Executive, ERYC	East Riding Outbreak Management Plan	
07.07.2020	Ward Cllr Leo Hammond	Boundary issue	Pending
07.07.2020	Resident	Re: Boundary changes	Pending
07.07.2020	Ward Cllr Mike Stathers	Boundaries	Pending
08.07.2020	Rural Services Network	RSN Rural Funding Digest - July 2020 Edition	
08.07.2020	Pocklington Town Council	FW: Major Concern Regarding Speeding Vehicles	
08.07.2020	NALC	🌐 NALC UNVEILS PLANS FOR A SERIES OF ONLINE EVENTS	
08.07.2020	BW Parish Pump	Re: June issue of the Parish Pump	
09.07.2020	Ward Cllr Leo Hammond	New Litter Bins	
09.07.2020	ERNLLCA	ERNLLCA Newsletter	
10.07.2020	ERVAS	Weekly Update from ERVAS - 10.07.2020	
10.07.2020	Caroline Lacey, Chief Executive, ERYC	COVID-19 and 3 Steps To Safety_Posters request	Pending
10.07.2020	NALC	👤 CHIEF EXECUTIVE'S BULLETIN	
13.07.2020	Howard Barker, HMP Full Sutton	RE: Grass cutting	
14.07.2020	ROSPA	Notification of play area inspection in September for Full Sutton and Skirpenbeck Parish Council	Actioned
14.07.2020	Rural Services Network	The Rural Bulletin - 14 July 2020	
16.07.2020	Mathew Buckley, Head of Legal and Democratic Services	Face to face meetings	
16.07.2020	NALC	🤔 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	
17.07.2020	Licensing, ERYC	Licensing Act 2003 formal Policy Review	
17.07.2020	ERVAS	Weekly Update from ERVAS - 17.07.2020	
17.07.2020	NALC	👤 CHIEF EXECUTIVE'S BULLETIN	
20.07.2020	Julie Lidster, Senior Committee Manager, ERYC	For info - Standards Committee Agenda - 28 July 2020 Meeting	

20.07.2020	ERNLLCA	Communities framework & the devolution white paper	
20.07.2020	ERNLLCA	Devolution Paper	
20.07.2020	Pocklington Arts Centre	FW: Do you have a face mask?	
21.07.2020	Rural Services Network	The Rural Bulletin - 21 July 2020	
21.07.2020	NALC	🙄 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	
22.07.2020	Ward Cllr Leo Hammond	Avant Homes Commuted Sums	
22.07.2020	ERNLLCA	Holding council meetings	
23.07.2020	Neil Lemmon, Arboricultural Supervisor (Technical)	Dead Chestnut on Green	
23.07.2020	Helen Anderson, Front Counter Officer, Pocklington Police Station	Newsletters Pocklington & Market Weighton	
23.07.2020	NALC	💡 COMPLETE THE LATEST LCR MAGAZINE SURVEY	
23.07.2020	Deborah Sutor, PA to Stephen Hunt, Head of Planning and Development Management	Planning Enforcement Officer Areas	
23.07.2020	Stephen Hunt, Head of Planning and Development Management, ERYC	Town and Parish Council Update	
24.07.2020	ERVAS	Weekly Update from ERVAS - 24.07.2020	
24.07.2020	ERYC	INVITATION: ERYC Chairman's Awards 2020 - Tuesday, 28th July 2020 at 7.00 p.m.	
24.07.2020	NALC	👤 CHIEF EXECUTIVE'S BULLETIN	
28.07.2020	Paul Tripp, Head of Streetscene Services, ERYC	Dangerous use of Footpaths - Full Sutton	Pending
28.07.2020	Rural Services Network	The Rural Bulletin - 28 July 2020	
28.07.2020	Andrew Addison, Area Engineer - Highway Maintenance, ERYC	Re: Dangerous use of Footpaths - Full Sutton	Pending
28.07.2020	NALC	📺 NALC ANNOUNCES DETAILS FOR SIX NEW ONLINE EVENTS	
28.07.2020	David Woodmansey, Assistant Safe Communities Officer	ASB Six Month Statistics ? Wolds Weighton Ward	
29.07.2020	Planning, ERYC	Planning Consultation for 20/02189/PLF: Street Farm, Bridlington Road, Full Sutton, YO41 1HJ	Pending
29.07.2020	Mathew Buckley, Head of Legal and Democratic Services	Code of Conduct Training	Pending
30.07.2020	NALC	🙄 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	
30.07.2020	Helen Anderson, Front Counter Officer, Pocklington Police Station	Updated July newsletter – Market Weighton	
31.07.2020	ERVAS	Weekly Update from ERVAS - 31.07.2020	
31.07.2020	NALC	👤 CHIEF EXECUTIVE'S BULLETIN	
31.07.2020	Planning ERYC	Planning Consultation for 20/02297/PLF: Wold View, Hatkill Lane, Full Sutton, YO41 1HW	Pending
04.08.2020	Rural Services Network	The Rural Bulletin - 4 August 2020	

04.08.2020	Kat Pickles, Transport Development Officer, Transportation Services	Fw: Regional Driving Assessment Centre and Transport Hubs Project	
04.08.2020	Parish Pump	August/September issue of the Parish Pump	
04.08.2020	NALC	 REBUILDING COMMUNITIES	
05.08.2020	Rural Services Network	RSN Rural Funding Digest - August 2020 Edition	
06.08.2020	ERNLLCA	HR support and advice	
07.08.2020	ERVAS	Weekly Update from ERVAS - 07.08.2020	
07.08.2020	Parish Pump	Full Sutton & Skirpenbeck Parish Council Parish Pump Invoice 2020	Pending
07.08.2020	NALC	 CHIEF EXECUTIVE'S BULLETIN	
10.08.2020	ERVAS	Weekly Update from ERVAS - 07.08.2020	
11.08.2020	Rural Services Network	The Rural Bulletin - 11 August 2020	
11.08.2020	NALC	 REBUILDING COMMUNITIES	
12.08.2020	Samm Campbell, Senior Committee Manager, ERYC	Fw: Town and Parish Council Charter Consultation	Actioned
13.08.2020	ERNLLCA	ERNLLCA newsletter	
16.08.2020	Simon Clark, Electoral Services Manager, ERYC	Stamford Bridge Community Governance Review	Agenda
18.08.2020	Rural Services Network	The Rural Bulletin - 18 August 2020	
18.08.2020	ERNLLCA	CHIEF EXECUTIVE'S BULLETIN	
18.08.2020	Helen Anderson, Front Counter Officer, Pocklington Police Station	August Newsletter – Pocklington & Market Weighton	
18.08.2020	Jamie Luck, Streetscene Enforcement Officer, ERYC	Fw: Dog fouling signs	Pending
18.08.2020	ERNLLCA	 REBUILDING COMMUNITIES	