

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

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The Minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council (PC) held via Webex at 7.00pm on Monday 19th October 2020. No members of the public had requested a link to the meeting.

OPEN FORUM

There were no members of the public present.

1. **Present:** Chairman S Davies (SD) and Cllrs M Edwards (ME), R Feist (RF), A Findlay (AF), D Roberts (DR), F Roberts (FR) and the Clerk. Apologies were received and accepted from Cllrs L Chapman (LC) & D Flynn (DF). Ward Cllrs Leo Hammond and Mike Stathers were also in attendance.
2. **Code of Conduct.**
 - a) To receive Declarations of Interest from members of the Council on matters relating to the Agenda. AF declared a non-pecuniary interest in Item 7e.
 - b) To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 21st September 2020 were agreed as a true record. AF proposed, ME seconded and all agreed. The Minutes were duly signed.
4. Ward Councillors Leo Hammond (LH) and Mike Stathers (MS) reported on the following issues:
 - Full Sutton Prison – MOJ are preparing to submit reserved matters in March/April then it will be 13 weeks before the application goes before the committee. MOJ are reportedly keen to have consultation with the Parish Council and residents. Surveys are being carried out over the next few months and MOJ want to move ahead quickly as soon as reserved matters are passed.
 - The Local Plan consultation will not begin until at the earliest the spring of 2021.LH & MS left the meeting.
5. **Clerk's Report.** The Clerk updated Councillors on the following:
 - a) Planning application 20/03272/PLF – The Old Byre, Main Street, Skirpenbeck had come in too late to be included on the Agenda. Clerk to ask for an extension to the deadline. RF to approach residents to gauge opinion.
 - b) The Clerk had received a letter regarding an injury to a cat by an air rifle. AF stated that an air rifle can be used inside the owners own garden but it is against the law to shoot outside the garden. As a matter of note the law does not distinguish between an air rifle and a shot gun. Clerk to reply to the resident letting them know that there is nothing the Parish Council can do but it will be included in the next newsletter.
 - c) The Clerk has received notification that ERYC are reviewing the speed limit on Hatkill Lane, Clerk to forward the email to LH.
 - d) An ERNLLCA district meeting is scheduled for the 20th October, SD to attend.
 - e) ERNLLCA are running finance training for Cllrs via Zoom, Cllrs to let the Clerk know if they can attend.
 - f) The rough sleepers estimate is due to be taken on the night of the 11th November. Cllrs to let the Clerk know if they hear of anything.
 - g) Planters – AF to circulate the sizes of the planters, Cllrs to find quotes. Clerk to source quotes for new signs.
 - h) Planning White Paper – Deadline 29th October, AF to take a look and draft a response.
6. **Planning.**
 - a) Notice of Decision 20/02189/PLF: Change of use of land to permit the siting of 20 touring caravan pitches. Location: Street Farm, Bridlington Road, Full Sutton, YO41 1HJ. Applicant: Mr James Nightingale. Permission granted. Noted.

- b) Full Planning Permission 20/02751/PLF & Listed Building Consent 20/02752/PLB: retention of works to premises (retrospective). Location Foxy Hollow, Hatkill Lane, Full Sutton, YO41 1HN. Applicant: Mr Neil Holloway. The Cllrs had no observations.
- c) Notification of application going to Committee 19/04118/STOUTE: Land North West Of The Lodge, Burtonfields Hall, Roman Road, Stamford Bridge, YO41 1SA. Gladman Developments. Cllrs had nothing to add to the original objection.
- d) To discuss and formulate a response to the Full Sutton Prison Development Newsletter - October 2020. After some discussion Cllrs asked the Clerk to contact the MOJ to ask for prior warning of the next newsletter.

7. Finance. a - i proposed by FR seconded by RF and all agreed.

- a) C M Miles-Findlay – Wages October
- b) 1&1 Internet Ltd October – Parish Website - £11.04
- c) Sure VoIP October – Parish Telephone - £6.00
- d) ERYC – new bin – Direct Payment - £452.59
- e) St Mary’s, Full Sutton – Donation – Direct Payment - £200.00
- f) St Mary’s, Skirpenbeck – Donation – Direct Payment - £200.00
- g) The Royal British Legion – Donation – Cheque - £25.00
- h) D Smithson – Ground rent telephone box – Cheque - £1.00
- i) ROSPA – Play Area Inspection – Direct Payment – £118.20
- j) To discuss and approve the quote for gritting and snow clearance for 2020/21. Still awaiting quote, to be deferred to November’s meeting.
- k) To discuss and approve the accounts and budget to the 30th September 2020. After some discussion SD proposed the accounts and budget be approved, FR seconded and all agreed.
- l) To begin discussions regarding the Budget for 2020/21. Cllrs to look at draft budget and direct any questions to the Clerk.
- m) The latest Bank Statements were noted and signed.

8. Policies and regulations.

- a) To examine and approve the Risk Assessment for 2020/21. The Risk Assessment had been sent to Cllrs, RF proposed that it should be approved, SD seconded and all agreed.
- b) Notice that Standing Orders are to be reviewed in November. Noted.

9. To discuss matters regarding Skirpenbeck Play Area.

To discuss the yearly inspection report and review ideas for the use of Section 106 funds. The inspection report was duly noted, RF had taken over the weekly inspections, LC to drop completed forms into the Clerk. Gates are in need of repair, Clerk to contact ERYC. There is a problem with dog mess even though dogs are not permitted in the play area. Clerk to check legal position and source signage. Ideas for use of funds – goal posts, footpaths, basketball hoop, table tennis table. Cllrs to meet at 3pm Saturday at play area to discuss ideas.

10. To discuss matters regarding Highways and Footways.

White lines at junction need repainting.

11. To discuss ideas for street names to add to the Parish Council’s name bank with East Riding Council.

Cllrs to ask residents for ideas and look into the history of the area, Also to ask on Facebook. To be put back on Agenda when information has been gathered.

12. Questions from Councillors.

There were no questions.

13. Administration Matters.

- a) Correspondence received (attached). Noted.
- b) HMP Full Sutton. Still waiting to hear from the prison regarding the reinstatement of the bollards on the paths to Glebe Avenue. AF to chase this up. Clerk to contact prison and ask for liaison meetings to resume via Zoom/Teams.

c) Personnel Matters. Timesheets signed.







14. Date and Venue of next meeting.



The next meeting is planned for Monday 16th November 2020 at 7.00pm. This will be confirmed nearer the time along with the venue. The meeting closed at 9.00pm.

Signed.....Chairman Date.....

Signed.....Clerk Date.....

Correspondence List September/October 2020

Date Received	Sender	Subject	Agenda/ Actioned
16.09.2020	London Hearts	Parish and Town Council £200 Defibrillator Grant	
16.09.2020	Transportation Services, ERYC	National Police Crime Commissioners - Public Survey on Roads Policing	Closed
16.09.2020	Planning, ERYC	Planning Consultation for 20/02752/PLB: Foxy Hollow, Hatkill Lane, Full Sutton, YO41 1HN	Agenda
16.09.2020	Planning, ERYC	Planning Consultation for 20/02751/PLF: Foxy Hollow, Hatkill Lane, Full Sutton, YO41 1HN	Agenda
17.09.2020	Helen Anderson, Front Counter Officer, Pocklington Police Station	September Newsletter – Pocklington & Market Weighton	
17.09.2020	Resident, Skirpenbeck	FW: 31-35 Stamford Bridge. Request for footway.	Pending
18.09.2020	Resident, Skirpenbeck	Stamford Bridge Governance Review	Pending
18.09.2020	ERVAS	Weekly Update from ERVAS - 18.09.2020	
18.09.2020	NALC	 CHIEF EXECUTIVE'S BULLETIN	
21.09.2020	NALC	 CORONAVIRUS UPDATE	
22.09.2020	Rural Services Network	The Rural Bulletin - 22 September 2020	
22.09.2020	Resident	FW: Stamford Bridge Governance Review	
22.09.2020	Ward Cllr Leo Hammond	Prison Reserved Matters	Pending
23.09.2020	Resident	Injured cat.	Pending
23.09.2020	Planning, ERYC	Notification of Decision on App Ref 20/02189/PLF	Agenda
23.09.2020	Andrew Addison, Area Engineer - Highway Maintenance, ERYC	Re: Planters - Full Sutton & Skirpenbeck	Pending
24.09.2020	Colin Clarke	Re: PROPOSED MEGA PRISON AT FULL SUTTON IN EAST YORKSHIRE	
25.09.2020	ERVAS	Weekly Update from ERVAS - 25.09.2020	
25.09.2020	ERNLLCA	Latest ERNLLCA Newsletter	
25.09.2020	NALC	 CHIEF EXECUTIVE'S BULLETIN	
29.09.2020	Alan Bravey, Emergency Planning Manager, Humber Emergency Planning Service	ERYC Covid 19 Update	
29.09.2020	Rural Services Network	The Rural Bulletin - 29 September 2020	
29.09.2020	Simon Clark, Electoral Services Manager, ERYC	RE: Stamford Bridge Governance Review	Pending
29.09.2020	NALC	 REBUILDING COMMUNITIES	
30.09.2020	Alan Bravey, Emergency Planning Manager, Humber Emergency Planning Service	Fw: ERYC Covid 19 Update	
01.10.2020	NALC	 REBUILDING COMMUNITIES	
01.10.2020	Lorraine Clarke, Board Support Officer, Safeguarding Adults Board	ERSAB September Newsletter	
02.10.2020	ERVAS	Weekly Update from ERVAS - 02.10.2020	
02.10.2020	Traffic and Parking, ERYC	REF 176 Fw: Speed limit - Hatkill Lane, Full Sutton Parish	Pending
02.10.2020	NALC	 CHIEF EXECUTIVE'S BULLETIN	

02.10.2020	Alan Bravey, Emergency Planning Manager, Humber Emergency Planning Service	COVID-19 - Letter from Councillor Burton	
05.10.2020	NALC	 REBUILDING COMMUNITIES	
06.10.2020	Rural Services Network	The Rural Bulletin - 6 October 2020	
06.10.2020	NALC	 REBUILDING COMMUNITIES	
07.10.2020	Rural Services Network	RSN Rural Funding Digest - October 2020 Edition	
07.10.2020	Address Management Team, LLPG and Street Naming and Numbering	Name Bank Top Up Request	Pending
08.10.2020	ERVAS	Weekly Update will become Fortnightly Update - 08.10.2020	
08.10.2020	ERNLLCA	ERNLLCA District Committee Meeting	
08.10.2020	Resident	Dog muck issue	Actioned
09.10.2020	Sabrina Dullah, Briefing and Stakeholder Engagement, Prison Supply Directorate	New Full Sutton Prison Development Newsletter – October 2020	Agenda
09.10.2020	ERNLLCA	 CHIEF EXECUTIVE'S BULLETIN	
09.10.2020	Alan Bravey, Emergency Planning Manager, Humber Emergency Planning Service	COVID19 Update	
10.10.2020	Boris MacKey, Community Outreach Manager, Rehab 4 Addiction	Hey Boris here	
12.10.2020	Resident	Skirpenbeck Play Area Equipment	
12.10.2020	Tracey Cheshire, Invoicing Clerk, RoSPA Playsafety Ltd	RoSPA Play Safety Inspection Reports	Agenda
13.10.2020	Rural Services Network	The Rural Bulletin - 13 October 2020	
13.10.2020	Mathew Buckley, Head of Legal and Democratic Services	New Tiers and Restrictions.	
14.10.2020	Peter Jacobson, Area Lighting Engineer, ERYC	Full Sutton - Christmas tree & lights	Pending
14.10.2020	Planning, ERYC	Notification of application going to Committee 19/04118/STOUTE: Land North West Of The Lodge, Burtonfields Hall, Roman Road, Stamford Bridge, YO41 1SA	Agenda

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